



DELHI INSTITUTE OF ADVANCED STUDIES

Plot No. 6, Sector-25, Rohini, Delhi-110085
Re-Accredited with 'A' Grade by NAAC
(Approved by AICTE & Affiliated with GGSIP University for B.Com(H), BBA, MBA & MBA (FM) Programmes)
(An ISO 9001:2015 Certified Institution)
Ph.: 27932742, 9355990931, 9355990933, 9355990934 Website: <http://www.dias.ac.in>, Email : dias@dias.ac.in



24.07.2026

Instructions for New Students **

List of documents to be submitted by the MBA & MBA (FM) Students at the time of reporting in the Institute for the Academic year 2026-27

1. University Registration Form	Print out
2. CAT/CMAT/CET/CUET(PG) Admit Card whichever is applicable for the respective Prog.	Original
3. CAT/CMAT/CET/CUET(PG) Rank/Score Card whichever is applicable for the respective Prog.	Printout
4. Provisional Allotment letter (Admission Slip)	Print out
5. Fee slip of Rs. 2500/- Registration Fee submitted at University	Print out
6. Fee slip of spot Counselling participation, (if applicable)	Print out
7. Fee slip of part academic fee of Rs. 96,000/- submitted at University	Print out
8. 10 th Class Marksheet & Certificate (self-attested)	Photocopy
9. 12 th Class Marksheet & Certificate (self-attested)	Photocopy
10. Marksheets of Graduation Semester wise/ Consolidated Marksheet (self-attested)	Photocopy
11. Provisional Certificate/ Final Degree (self-attested)	Photocopy
12. Migration Certificate from the school/Institution last attended	Original
13. Four undertakings – i) about genuineness of documents ii) about payment of fee on account of any revision iii) about deficiency in documents and iv) for gap year, if applicable	Original.
14. Any other Certificate of Sports/ Extracurricular Activities, if applicable (self-attested)	Photocopy
15. Undertaking of Result Awaited form as per Appendix- 3 of Part- F (University Admission Brochure- 2026-27), if applicable.	Original
16. Conduct/Character Certificate from the school/institution last attended (Should not be more than six months old)	Original
17. Medical certificate signed by a Registered Medical Practitioner as per Appendix- 4 of Part- F (University Admission Brochure- 2026-27)	Original
18. Caste Certificate along with the Category Verification Slip issued by GGSIP University (SC/ST/OBC/ Def/ KM/PH) if applicable (self-attested)	Photocopy
19. Undertaking by the student with respect to Anti ragging as per Appendix- 6 of Part- F (University Admission Brochure- 2026-27)	Original
20. Undertaking by the parent/ Guardian with respect to Anti ragging as per Appendix- 7 of Part- F (University Admission Brochure- 2026-27)	Original
21. Passport size photographs (10 Nos.)	Original
22. Proof of Address (Electricity Bill/MTNL Telephone Bill/Driving License/ Passport etc.	Photocopy
23. Aadhaar Card, Election Card, & Pan Card (Mandatory)	Photocopy
24. Proof of APAAR ID (Mandatory)	Printout

**** Students should carry originals of all documents for verification purpose.**

Fee can be paid in the following modes:

Thru DD payable at Delhi or thru NEFT/RTGS/UPI/Payment Gate Way as per following details:

Delhi Institute of Advanced Studies,
A/C No.037104000208932
IFSC Code: IBKL0000037
IDBI Bank, 27, Vaishali Branch, Pitampura, Delhi-110088

MBA -
MBA (FM) -

Total Rs. 1,82,100/- (Minus part academic fee of Rs. 96000/-) = Rs. 86100/-
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(Handwritten signature)