



DELHI INSTITUTE OF ADVANCED STUDIES

Plot No. 6, Sector-25, Rohini, Delhi-110085
Re-Accredited with 'A' Grade by NAAC
(Approved by AICTE & Affiliated with GGSIP University for B.Com(H), BBA, MBA & MBA (FM) Programmes)
(An ISO 9001:2015 Certified Institution)
Ph.: 27932742, 9355990931, 9355990933, 9355990934 Website: <http://www.dias.ac.in>, Email : dias@dias.ac.in



24.07.2026

Instructions for New Students **

List of documents to be submitted by BBA & B.Com(H) Students at the time of reporting in the Institute for the Academic Year 2026-27

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| 1. University Registration Form | Print out |
| 2. CET/CUET(UG) Admit Card whichever is applicable for the respective Prog. | Original |
| 3. CET/CUET(UG) Rank/Score Card whichever is applicable for the respective Prog. | Printout |
| 4. Provisional Allotment letter (Admission Slip) | Print out |
| 5. Fee slip of Rs. 2500/- Registration Fee submitted at University | Print out |
| 6. Fee slip of spot Counselling participation, (if applicable) | Print out |
| 7. Fee slip of part academic fee of Rs. 96,000/- submitted at University | Print out |
| 8. 10 th Class Marksheet & Certificate (self-attested) | Photocopy |
| 9. 12 th Class Marksheet & Certificate (self-attested) | Photocopy |
| 10. Provisional Certificate (self-attested) | Photocopy |
| 11. Any other Certificate of Sports/ Extra curricular Activities, if applicable (self-attested) | Photocopy |
| 12. Undertaking of Result Awaited form as per Appendix- 3 of Part- F (University Admission Brochure- 2026-27), if applicable. | Original |
| 13. Four undertakings – i) about genuineness of documents ii) about payment of fee on account of any revision iii) about deficiency in documents and iv) for gap year, if applicable | Original. |
| 14. Conduct/Character Certificate from the school/institution last attended (Should not be more than six months old) | Original |
| 15. Medical certificate signed by a Registered Medical Practitioner as per Appendix- 4 of Part- F (University Admission Brochure- 2026-27) | Original |
| 16. Caste Certificate along with the Category Verification Slip issued by GGSIP University (SC/ST/OBC/ Def/ KM/PH) if applicable (self-attested) | Photocopy |
| 17. Undertaking by the student with respect to Anti ragging as per Appendix- 6 of Part- F (University Admission Brochure- 2026-27) | Original |
| 18. Undertaking by the parent/ Guardian with respect to Anti ragging as per Appendix- 7 Of part- F (University Admission Brochure- 2026-27) | Original |
| 19. Passport size photographs (10 Nos.) | Original |
| 20. Proof of Address (Electricity Bill/MTNL Telephone Bill/Driving License/Passport etc. | Photocopy |
| 21. Aadhaar Card, Election Card, & Pan Card (Mandatory) | Photocopy |
| 22. Proof of APAAR ID (Mandatory) | Printout |

**** Students should carry originals of all documents for verification purpose.**

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Fee can be paid in the following modes:

Thru DD payable at Delhi or thru NEFT/RTGS/UPI/Payment Gateway as per following details:

Delhi Institute of Advanced Studies,
A/C No.037104000208932
IFSC Code: IBKL0000037
IDBI Bank, 27, Vaishali Branch, Pitampura, Delhi-110088

BBA
B.Com(H)

Total Rs. 1,33,000/- (Minus part academic fee of Rs. 96000/-) = Rs. 37000/-
Total Rs. 1,25,100/- (Minus part academic fee of Rs. 96000/-) = Rs. 29100/-

(Signature)