

ACADEMIC AUDIT PROFORMA

Academic Session:2024-25.....

Institution Name:..... Delhi Institute of Advanced Studies

Date of Audit: Data uploaded on website on 31.10.2025

Members of the Academic Audit Committee:

- | | |
|-------------|------------|
| (i) | (ii) |
| (iii) | (iv) |
| (iv) | (v) |

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector 16C, Dwarka, New Delhi - 110078

A. Institute Information			
Name of the Institution	:	Delhi Institute of Advanced Studies	
Name of the Director/Principal	:	Dr. N. Malati	
Address	:	Plot No. 6, Sector 25, Rohini, Delhi	
	Mobile No. (Director/Principal)	:	9868765357
	Telephone No. (Institution)	:	011-27932742; 9355990933
	Email ID	:	dias@dias.ac.in
	Institution website URL	:	www.dias.ac.in

B. Details of Academic Programmes								
(a)	Academic Programmes							
	S. No.	Programme	Start Year	Regulatory Body	Sanctioned Intake in the Assessment Year			Total Students (for all years)
					1 st Shift	2 nd Shift	Total	
	1.	MBA	2000	AICTE	90			135
	2.	MBA (FM)	2019	AICTE	30			37
	3.	BBA	2016	UGC	80			170
	4.	B.COM(H)	2017	UGC	40			89
	5.							431
	6.							
	7.							
	8.							
	9.							
(b)	Programme-wise list of faculty for the assessment year (to be uploaded under mandatory disclosures).							(Annexure - 1)
(c)	Programme-wise Class-wise Time Table for the assessment year (to be uploaded under mandatory disclosures).							(Annexure - 2)

1. Status of Accreditation

1(a)	Applicability of Accreditation:		
	NBA Only	:	<input type="checkbox"/> Yes <input type="checkbox"/> No
	NAAC Only	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	NBA and NAAC	:	<input type="checkbox"/> Yes <input type="checkbox"/> No
1(b)	Status of Accreditation		
	NBA (Out of 25 scaled to 50, if only NBA accreditation applicable)	:	-----
	NAAC (Out of 25 scaled to 50, if only NAAC accreditation is applicable)	:	'A' Grade (CGPA 3.05) (Annexure - 3)
	NBA and NAAC (Out of 50, if both NAAC & NBA accreditation are applicable and marks would be awarded as per availability of accreditations, out of total of '25' marks each for NBA and NAAC)	:	-----
			Marks (Max. Marks: 50)

2. Status of Teachers' Availability

As per statutory body (UGC, AICTE, BCI, NCTE, COA, RCI, AYUSH, etc.) norms or to be assessed for UG as 1:20, PG as 1:15.

2(a)	Total No. of Students		
	In UG	:	259
	In PG	:	172

2(b)	Number of Regular* Teachers			Annexure 4
	In UG	:	18	
	In PG	:	15	
	In UG and PG	:		
	Total	:	33	

Teachers' Ratio

S. No.	Programme(s) and duration (in Years)	Sanctioned Intake x duration of the programme = total students (a)	No. of Required Teachers (b)	No. of Regular* Teachers Available			Teacher-Student Ratio (a/(c+d))
				Assistant Professor (Jr. Faculty) (c)	Associate Professor + Professors (Sr. Faculty) (d)	Cadre Ratio (d/c)	
1.	MBA (2 Years)	270	11	07	04	0.57	24.54
2.	MBA(FM) (2 Years)	90	04	03	01	0.33	22.50
3.	BBA (3 Years)	(60+80+80) 220	11	07	04	0.57	20
4.	B.COM(H (3 Years))	(60+40+40) 140	07	04	03	0.75	20
5.							
6.							
7.							
Total			33	21	12		

Marks
(Max. Marks: 115)

*Teacher who stayed for 90% of the time in a year.

Marks be awarded proportionate to the status of the faculty, for Required vs. Available.

Visiting / Adjunct Faculty shall be counted as per the norms.

List of faculty should be uploaded on website under mandatory disclosures.

If Student-Teacher Ratio is as per statutory body, Give full 65 marks, else give proportionate marks and if less than 50% give 0 marks.

If Cadre Ratio is as per statutory body, give full 50 marks, else give proportionate marks.

3. Quality of Teachers and Teaching

		No.	Details	Marks
3(a)	No. of teachers with Ph. D.	17	17 teachers are Ph.D 07 teachers are pursuing Ph.D (Annexure 5(a))	
3(b)	No. of publications in WoS/SCOPUS/PuBMed (UGC-CARE Category-II) listed journals in the assessment year (List to be uploaded under mandatory disclosures) P1	07	(Annexure 5(b))	
	No. of publications only in UGC-CARE (Category-I) listed journals in the assessment year (List to be uploaded under mandatory disclosures) P2	01		
	No. of publications only in any referred journal other than the above indexing above (with ISSN No.) in the assessment year (List to be uploaded under mandatory disclosures) P3	25		
3(c)	(i) No. of publications in conferences in the assessment year (List to be uploaded under mandatory disclosures)	Annexure 5(c)		
	• Indexed by WoS/SCOPUS	---	----	----
	• With ISBN Number	13	----	----
	• Any other (UGC Care)	---	----	----
	No. of Patents Published / Granted	01		
3(d)	No. of Books Authored/ Edited Books / Book Chapters published with ISBN (List to be uploaded under mandatory disclosures)	10	Annexure 5(d)	
3(e)	Course/teaching plan with details of number of lectures on each unit of curriculum, in the assessment year	Yes	Annexure 5(e)	
3(f)	No. of courses on Learning Management System (LMS) Software other than youtube, ppt, etc. (List to be uploaded under mandatory disclosures)	Yes	All Courses Annexure 5(f)	
3(g)	Classrooms available with mounted projectors and ICT facilities (Geo tagged photos should be uploaded and available under mandatory disclosures)	Yes	Annexure 5(g)	
3(h)	Percentage of teachers using ICT for teaching (having PPTs, Videos, etc.)	Yes	100%	
				Marks (Maximum Marks: 100)
	List of Total number of publications for the assessment year to be uploaded at the Website under mandatory disclosures			

4. Institutional Support for Faculty Development

		Details	Marks
4(a)	Documentary evidence of awards like best teacher/ best researcher with implementation, etc. (Upload report)	: (Annexure 6 (a))	
4(b)	Documentary evidence of mechanism and its utilisation for grant of study leave to teachers with full pay for faculty to pursue higher studies at other institutions (Upload report with List)	: Guidelines for Grant of Study Leave As (Annexure 6 (b))	
4(c)	Documentary evidence of grant of funds to teachers to attend conferences, or seminars, or FDP, or workshops, etc. including registration fee, TA/DA, and grant of special casual leave or duty leave for this purpose (Upload report with List)	: Annexure 6(c)	
4(d)	Individual computing facilities with Internet provided to teachers	: Yes	
			Marks (Maximum Marks: 40)

5. Framework for Students' Grievance Redressal Mechanism

		Details	Marks
5(a)	Availability of Students' Grievance Redressal Committee (SGRC) and complies with UGC's Regulations 2012 (Upload List with notification)	: YES Annexure 7(a)	
5(b)	Whether the Grievance Redressal Committee has elected students representative?	: YES Annexure 7(a)	
5(c)	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained (Upload relevant minutes)	: YES Annexure 7(a)	
5(d)	Availability of Psychiatrist, Psychologist and professional students counsellors (Upload List with schedule and notification)	: YES Annexure 7(b)	
5(e)	Whether the institute has published/notified prominently the details of SGRC on website.	: YES Annexure 7(c)	
5(f)	Whether students are satisfied with the effectiveness of the SGRC (upload survey report)	: YES Annexure 7(d)	
5(g)	Whether reports of the proceedings of SGRC is sent to the University every semester	: YES Annexure 7(e)	
Marks (Maximum Marks: 100)			

6. Institutional Support for University Examinations (during the Assessment Year)

		Details	Marks
6	Percentage of faculty participation in university examinations as evaluators / university representatives	: 70% Annexure 8	
Marks (Maximum Marks: 30)			

7. Status of Library

7(a)	Books						Marks
	Total Books Added During the Year:163.... Total Volumes Added During the Year:.....163.....						
	S. No.	Programme	Title (a)	Volume (b)	Score	Details	
	1.	MBA	4567	15515		Annexure 9(a)	
	2.	MBA(FM)	515	1875			
	3.	BBA	805	2311			
	4.	B.COM(H)	560	1890			
Total Score							
Marks (Maximum Marks: 70)							
7(b)	Journals						Marks
	No. of Journals Added or Discontinued during the year: Added2591..... Discontinued--...						
	Does the Journals cover all the disciplines offered by the College: Yes/ No						
	<i>Upload the list of all Journals under mandatory disclosures.</i>						
S. No.	Type of Journal	No. of Journals	Ratio (Cap to 1)	Details			
1.	Indian	a = 58	a/12 = 4.83	Annexure 9(b) Annexure 9(c) Annexure 9(d)			
2.	International	b = 1707	b/3 = 569				
Marks (Max. Marks: 30)							
Total Marks: [7(a) + 7(b)] (Max. Marks: 100)							

8. Status of Laboratories

			Details	Marks
8(a)	Status of Laboratories other than Computer Lab (as required by statutory body)		No.	--- Not Applicable ---
	(i)	Number of Labs		
	(ii)	Status of Instruments / Equipments		
	(iii)	Up-gradation undertaken as per new technological developments and requirements of the course curriculum (Provided Details)		
Marks (Max. Marks: 50)				
8(b)	Status of Computer Labs (UG: 1 per 6 students; PG: 1 per 3 students across all years or as per statutory body)			
	(i)	Total Number of computers available in labs		156
	(ii)	Total number of available licensed software required as per course curriculum (as required by statutory body)		List Attached
	(iii)	Quality of Internet connectivity		Upto 100 Mbps (1:1)
Marks (Max. Marks: 50)				
Total Marks [8(a) + 8(b)] (Max. Marks: 100)				

9. Co-Curricular Activities Conducted by the Institution (Assessment Year)

9(a)	Conferences Organized <i>(Brochures, Proceedings, Resource Persons/Session Chairs to be provided under disclosures)</i>	No.	Details	Marks
	International / National Conferences	:	01	International Conference on “Corporate Activism: A Catalyst for Sustainable Development” held on 10.01.2025. Annexure -11 (a)
	Proceedings are indexed with WoS / SCOPUS	:	Yes <input checked="" type="checkbox"/> No	
	Proceedings have ISBN Only	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Proceedings without ISBN	:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9(b)	Seminars Organized (02 Half Day Seminars may be considered as One Full Day Seminar) <i>(Brochures, Proceedings, Resource Persons/Session Chairs to be provided under disclosures)</i> Guest Lectures not to be included.			
	No. of One Day Seminar	:	02	Annexure -11(b)
	No. of Half Day Seminar	:	--	
9(c)	Faculty / Management Development Programme Organized (of at least one week/5days duration) Details to be provided with Brochures, Resource Persons, etc. under disclosures. Guest Lectures not to be included.			
	FDP/MDP	:	03	Annexure -11(c)
9(d)	Workshops Organized (Details to be provided with Brochures, Resource Persons, etc. under disclosures. Guest Lectures not to be included.)			
	No. of Workshop	:	19	Annexure -11(d)
9(e)	Short Term / Value Added Programmes Conducted (Details to be provided with Brochures, Participants, etc. under disclosures.)			
	No. of Programme	:	04	Annexure -11(e)
9(f)	Webinars / Online Extension Lectures Conducted (Details to be provided under disclosures.)			
	No. of Lectures	:	30	Annexure -11(f)
			Marks	
			(Max. Marks: 100)	

10. Publications of the Institutions					
10(a)	Publication of Journal(s)	No.	Details	Marks	
	International / National Journal	: 01	DIAS Technology Review – The International Journal for Business and IT, a bi-annual International Refereed Journal for Business and Information Technology academicians and professionals. The Journal is listed in Cabell’s Directory, USA, Social Science Research Network & Ulrich Periodical Directory. ISSN – 0972-9658 (39 Issues Published) <p style="text-align: right;">Annexure 12</p>		
	Frequency	: Monthly / Quarterly / Half Yearly / Yearly			
	Publisher	: Shri Sanjay Sachdeva, SWAN Press			
	Indexed at WoS/SCOPUS	: Yes <input type="checkbox"/> X No			
	Indexed in UGC-CARE	: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	Any other Indexing (please specify)	: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No listed in Cabell’s Directory, USA, Social Science Research Network & Ulrich Periodical Directory			
	No indexing	: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
10(b)	Publication of Newsletters and Magazines				
	Magazine	: DIAS DARPAN	DIAS has published “ DIAS DARPAN ”. <p style="text-align: right;">Annexure 12</p>		
	Frequency	: Monthly / Quarterly / Half Yearly / Yearly			
	Publication Type	: <input checked="" type="checkbox"/> Print <input checked="" type="checkbox"/> Online			
	Newsletter	: DIAS TIMES	A Quarterly Newsletter “ DIAS Times ”. The Newsletter is being circulated in most of the Management Institutions and industry within India. (97 Issues Published) <p style="text-align: right;">Annexure 12</p>		
	Frequency	: Monthly / Quarterly / Half Yearly / Yearly			
	Publication Type	: <input checked="" type="checkbox"/> Print <input checked="" type="checkbox"/> Online			
				Marks (Max. Marks: 40)	

11. Students' Personality Development Activities				
11(a)	Activities like mock interview, role play, group discussions, quizzes, workshops, competitions, etc.			
	Activities	:	No.	Details
	Mock Interview	:	06	Annexure 13 (a)
	Role Play	:	14	
	Group Discussion	:	04	
	Workshop	:	18	
Competition	:	28		
11(b)	Personality development labs, Provisions for trained faculty to conduct practical sessions and existence of qualified student counsellors			
	Personality development labs	:	YES	<p>In an attempt to provide for all round personality development of the students, the Institute has constituted a Proficiency Cell, which organizes the following activities:</p> <ul style="list-style-type: none"> • Presentation • Group Discussion • Interview • Quantitative & Analytical Aptitude Test • Role Plays & Management Games • Overall Grooming through Counselling Sessions • English Communication classes by Expert. <p>An MOU has also been signed with Indiana University of Pennsylvania (IUP) USA, Agile Capital Services Pvt. Ltd., Airport Authority of India (AAI), Insplore Consultants Pvt Ltd., Internshala, Grab Guidance Services, Ramanujan College, BMRJ Corporate Advisors Pvt. Ltd., Ramjas College, University of Delhi, RCM Global Pvt. Ltd., New Resolution India (Bright Future) & PLAAB for the same.</p> <p style="text-align: right;">Annexure 13 (b)</p> <p>Yes, Institute has NSS and Cultural Societies for the students.</p> <p style="text-align: right;">Annexure 13 (c)</p>
	Availability of trained faculty to conduct practical sessions	:	YES	
	Existence of NSS/NCC Technical and Cultural Clubs/ Societies	:	YES	
11(c)	Sports facilities in the Institutions			
	Indoor facilities	:	YES	Table Tennis, Ludo, Carrom, Chess, Badminton Court, Cricket, Basketball
	Outdoor facilities	:	YES	
	Sport Equipments	:	YES	
				Marks (Max. Marks: 35)

12. Status of Placement – 2024-25

			MBA (G)	MBA (FM)	BBA	B.Com (H)	Details	Marks
(i)	Total No. of Students having Passed out (in that Assessment Year)	:	65	19	45	27	Annexure 14 (a)	
(ii)	Total No. of Students, who are eligible and have registered for Placements (a)	:	50	13	38	25		
(iii)	Total No. of students going for Higher Education (b)	:	0	0	23	18		
(iv)	Total No. of Students having been placed (c)	:	46	11	4	7		
(v)	Total No. of Students placed + Higher Education (d=b+c)	:	46	11	27	25		
(vi)	Total Percentage (%age) of Placements + Higher Education {e= (d/b) * 100}	:	92	84.6	71	100		
(vii)	No. of companies visited the campus	:	83	83	50	42		
(viii)	Average salary offered	:	4.55	4.89	3.0	3.26		
(ix)	Existence of training and placement office	:	✓ Yes ☐ No	✓ Yes ☐ No	✓ Yes ☐ No	✓ Yes ☐ No		
(x)	No. of Entrepreneurship activities conducted with any Startups (provide details)		14				Annexure 14(b)	
Marks (Max. Marks: 50)								
Note: Eligible and registered students shall be considered as total count of students to be placed								

13. General Parameters about the Institution						
Upload pictures under mandatory disclosures on the website				Details	Marks	
	(i)	Individual seating arrangements for faculty with suitable furniture	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Annexure 15	
	(ii)	Institution Website URL	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
	(iii)	Common rooms for girls (separate)	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
	(iv)	Cleanliness of toilets	:	<input checked="" type="checkbox"/> Good <input type="checkbox"/> Bad		
	(v)	Students' canteen and drinking water arrangements	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
					Marks (Max. Marks: 30)	

14. Other Facilities Available in the Institute (Based on Feedback)

14. Other Facilities Available in the Institute (Based on Feedback)						
14(a)				Details	Marks	
		Feedback from the Faculty/Employers Collected: Analysed: Action taken: (on parameters like salary as per norms, leaves, research facility, recognition of their contributions, their respect, promotions, and overall academic environment). Details of Feedback analysis and action taken if any to be provided under disclosures.	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Annexure 16(a)	
		Feedback from the Students/Alumni Collected: Analysed: Action taken: (on parameters like teaching environment, regularity of classes, availability of teachers outside classes, support for conducting extra – curricular activities such as field visits, cultural festivals etc., administrative support, career guidance, counselling, support for training and placements, and student's interaction with experts from industry and academia) Details of Feedback analysis and action taken if any to be provided under disclosures.	:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
					Marks (Max. Marks: 50)	

15. Removal / Completions of Identified Deficiencies

Removal / Completions of deficiencies, as identified in previous Academic Audit (If last year, there was no audit, then no marks to be awarded, and the maximum marks component of this parameter not to be counted in total marks). Only deficiencies, as deviations from the standard norms, to be considered.

		No.	Details	Marks
(i)	No. of deficiencies identified in last report (a)	:	02	Annexure 17
(ii)	No of deficiencies removed / completed (b)	:	02	
Marks (Max. Marks: 50)				

16. Summary of Marks				
S. No.	Name of the parameters	Maximum Marks	Marks Obtained	Remarks
1.	Status of Accreditation	50		
2.	Status of Teachers' Availability	115		
3.	Quality of Teachers and Teaching	100		
4.	Institutional Support for Faculty Development	40		
5.	Framework for Students' Grievance Redressal Mechanism	100		
6.	Institutional Support for University Examinations	30		
7.	Status of Library	100		
8.	Status of Laboratories	100		
9.	Co-Curricular Activities Conducted by the Institution	100		
10.	Publications of the Institutions	40		
11.	Students' Personality Development Activities	35		
12.	Status of Placement	60		
13.	General Parameters about the Institution	30		
14.	Other Facilities Available in the Institute	50		
15.	Removal / Completions of Identified Deficiencies	50		
	Total Marks	1000		
	Percentage (%age) Obtained			

18. Deficiencies Identified (only deviations from the standard norms, to be mentioned here):	
S. No.	Details of the identified deficiencies
1.	
2.	
3.	
4.	
5.	
6.	
7.	

19. Overall Observations and Recommendations	
S. No.	Observations and Recommendations
1.	
2.	
3.	
4.	
5.	
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7.	

Name and Signature of the Members of Academic Audit Committee

(i)

(ii)

(iii)

(iv)

(v)

(vi)