



Date:07-09-2024

**TEACHING / EXAMINATION SCHEDULE – I, III & V SEMESTER**  
**ACADEMIC YEAR 2024 - 2025**

Imparting of Instructions	_____	01.08.2024 to 04.12.2024
Submission of Question Bank & Lecture Plan	_____	24.09.2024
Presentations for Ist and IIIrd Sem.	_____	01.10.2024 to 05.10.2024
Submission of Date sheet for Theory, Practical (1 <sup>st</sup> Internal) Test and	_____	14.10.2024
Submission of Attendance and Progress Advice to Co-ordinators by faculty.	_____	15.10.2024
Submission of Attendance & Progress Advice to A.O. by Coordinators.	_____	15.10.2024
<b>INTERNAL TEST</b>	_____	21.10.2024 to 26.10.2024
Imparting of Instructions	_____	28.10.2024 to 04.12.2024
Submission of Date Sheet for Retest	_____	13.11.2024
Attempt for Absentees	_____	20.11.2024 to 23.11.2024
Feedback of faculty all courses	_____	25.11.2024
Submission of Attendance & Progress Advice (i) To the Coordinators by the faculty:	_____	04.12.2024
(ii) To the A.O. (Academics) by the Coordinators:	_____	05.12.2024

Submission of Final Award List for Display on Notice Board \_\_\_\_\_ 09.12.2024 to 11.12.2024

**END TERM EXAMS**  
(including Preparatory Leaves) \_\_\_\_\_ 05.12.2024 to 01.01.2025

Winter Vacation \_\_\_\_\_ 02.01.2025 to 15.01.2025

Commencement of Even Semester \_\_\_\_\_ 16.01.2025

**The schedule may change under emergent circumstances.**

  
Academic Coordinators

  
BBA/B.Com(H)/MBA/MBA(FM) Coordinator(s)

  
Director

**\* Submission of documents to the office should be made latest by 2:00 pm on the specified dates.**  
C.C.: (i) All Course Coordinators  
(ii) All Faculty Members.