

MEMORANDUM OF UNDERSTANDING

This is an agreement between Delhi Institute of Advanced Studies, Sector 25, Rohini, Delhi-110085 (hereafter referred to as 'Institute') and Appin Technology Lab, a subsidiary of Acore Management & Technology (hereafter referred to as 'Appin Technology') for the provision by us to deliver "Personality Development Program" (the 'Program') as detailed in Annexure 1 of this agreement for your MBA & MCA students.

Terms of Agreement

1. The commencement of the Program will be in the month of August 2014, & the contract for program delivery will be valid till July 2015.
2. The classes will be held in the Institute campus (Delhi Institute of Advanced Studies, Sector 25, Rohini, Delhi-110085).
3. The program/session on "Personality Development & Corporate Interaction Initiative" shall be decided & agreed upon the basis of mutual consent between the Institute and 'Appin Technology'. This includes decision on
 - Program & session outline/content
 - Dates of sessions and duration of sessions

Fees & Payment Terms

4. For "Personality Development Program", the fee is Rs. 1800/- per hour. Fee includes taxes and prizes/props for the interactive lectures/games/role plays/case studies. The fee will be paid through cheque in the name of Acore Management & Technology within maximum 15 days of conduct of the session.

Trainers/Experts

5. 'Appin Technology' shall designate qualified Trainer(s) / Industry Expert (s) to deliver the lectures / conduct the interactive sessions, who will work closely with the Institute faculty for effective program delivery. It is the aim of 'Appin

Technology' to ensure that same Trainer(s) / Industry Expert(s) will be responsible for the ongoing provision of the Program, however the company reserves the right to change the Trainer(s) / Industry Experts(s) during the course as and when required for effective program delivery.

6. The Institute will directly interact with 'Appin Technology' and not with the assigned trainer(s) / expert(s) for any requirements / feedback.

Failure of Students to attend Program Classes

7. It will be responsibility of the Institute to ensure that students complete the Program in order set and within the designated time frame.

General

8. Institute is responsible for appointing an appropriate person who will have administrative responsibility for the Students and with whom our Trainer and Consultants can co-ordinate.
9. Institute shall arrange to provide the basic infrastructure for conducting the Program, including but not limited to – Venue, LCD Projector, White board with marker & flip charts, Sound System / Mike, Lecture hall.
10. 'Appin Technology' shall provide the master copy (soft copy) of the handouts, if any, only to the Institute. The Institute shall arrange to circulate the copies of the same to the students.
11. 'Appin Technology' is committed to a program of continuous improvement and on the basis of feedback from the students & the Institute, reserves the right to alter the content of any of the modules, sessions, activities or handouts as part of that ongoing program in the best interest of making the program more meaningful & purposeful.
12. Though 'Appin Technology' strives to provide the best services to its customers, the Institute acknowledges that the quality and results of training and solutions given is entirely dependent on learning ability of participants.

13. All disputes and differences between the parties arising out of this agreement shall be mutually settled. In case of any differences not sorted out, the matter may be litigated exclusive jurisdiction of the courts in Delhi. Though, we do not visualize any such eventuality as of now.

On behalf of DIAS

Signed Tripti Mishra Shilki Bhatia
Name and Designation TRIPTI MISHRA SHILKI BHATIA
(Reader & Faculty Advisor SIIA) (ASST. PROF. AND FACULTY ADVISOR-SIIA)
Dated 7.8.2014

On behalf of Appin Technology

Signed Amit Sharma (Amit)
Name and Designation Amit Sharma (Director)
Dated 7.8.2014

Annexure 1

Proposed course content*

1. Self Introduction, PDCS, MPD
2. Mental Exercises, Confidence Grooming
3. Personality Traits, Face Language, Vision & 7'C Communication
4. Group Discussions & Live Interviews Videos
5. Group Discussion Practice
6. The Art of Public Speaking
7. Resume & Cover Letter Writing
8. Writing E-mails, Presentation, and Proposals
9. Sample Hr Questions & Personality lubrication skills
10. HR Interviewing & Live Questioning with HR

*Can be modified on request of students.