



DELHI INSTITUTE OF ADVANCED STUDIES

Plot No. 6, Sector-25, Rohini, Delhi-110085

(NAAC Accredited 'A' Grade Institute)

(Approved by AICTE and Affiliated with GGSIP University for B.Com (H), BBA, MBA & MCA Programmes)
(An ISO 9001:2015 Certified Institution)

TEACHING / EXAMINATION SCHEDULE – I, III & V SEMESTER ACADEMIC YEAR 2018- 2019

Imparting of Instructions	_____	01.08.2018 to 29.09.2018
Submission of Question Bank & Lecture Plan	_____	25.08.2018
Submission of Date sheet for Theory, Practical (1 st Internal) Test and Retest.	_____	22.09.2018
Submission of Attendance and Progress Advice to Co-ordinators by faculty.	_____	24.09.2018
Submission of Attendance & Progress Advice (01.08.2018 – 22.09.2018) to A.O. by Coordinators.	_____	25.09.2018
Submission of Duty Chart for Invigilation Duty both for (1st Internal) Test & Retest.	_____	25.09.2018
INTERNAL TEST	_____	29.09.2018 to 06.10.2018
Feedback of Faculty (MBA, MCA, BBA, B.COM(H))	_____	12.10.2018 to 15.10.2018
Imparting of Instructions	_____	08.10.2018 to 09.11.2018
Submission of Award List, Answer Script and Attendance Sheets of 1 st Internal Examination		
(i) To the Coordinators by the faculty	_____	20.10.2018
(ii) To the A.O (Academics) by the Coordinators	_____	22.10.2018
Attempt for Absentees	_____	22.10.2018 to 27.10.2018
Submission of Final Award List for display on Notice Board	_____	12.11.2018
Preparatory Leave	_____	10.11.2018 to 18.11.2018
END TERM EXAMS		
Break	_____	19.11.2018 onwards 22.12.2018 to 06.01.2019
Commencement of New Semester	_____	07.01.2019
Submission of Solution Sets	_____	Within one and half month from the date of respective examination.

The schedule may change under emergent circumstances.

Neelam
Academic Coordinators

A. D. S. Gill
BBA/B. Com (H)/MBA/ MCA Coordinator(s)

Neelam
Director

* Submission of documents to the office should be made latest by 2:00 pm on the specified dates.

C.C.: (i) All Course Coordinators
(ii) All Faculty Members.



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10.12.2018

TEACHING / EXAMINATION SCHEDULE - II, IV & VI (EVEN) SEMESTER ACADEMIC YEAR 2018 - 2019

Imparting of Instructions	_____	03.01.2018 to 19.04.2019
Submission of Question Bank & Lecture Plan	_____	15.01.2019
Submission of Date sheet for Theory, Practical (1 st Internal) Test	_____	16.02.2019
Submission of Attendance (till 16. 02.2019) and Progress Advice to Co-ordinators by faculty.	_____	18.02.2019
Submission of Attendance & Progress Advice to A.O. by Coordinators	_____	18.02.2019
Submission of Duty Chart for Invigilation Duty both for (Internal) Test & Re-test	_____	20.02.2019
INTERNAL TEST	_____	22.02.2019 to 02.03.2019
Imparting of Instructions For BBA II, IV, VI, MBA II, B.COM(H)-II, IV For MBA IV	_____	04.03.2019 to 19.04.2019 04.03.2019 to 31.03.2019
Submission of Award List, Answer Script and Attendance Sheets of Internal Examination		
(i) To the Coordinators by the faculty	_____	15.03.2019
(ii) To the A.O (Academics) by the Coordinators	_____	19.03.2019
Feedback of faculty (MBA IV)	_____	08.03.2019
Feedback of faculty (BBA II, IV, VI, MBA II, B.COM(H)-II, IV)	_____	22.03.2019
Attempt for Absentees	_____	25.03.2019 to 30.03.2019
Submission of Date Sheet for Retest	_____	19.03.2019
Submission of Duty Chart for Invigilation Duty for Retest	_____	21.03.2019
Submission of Attendance & Progress Advice (i) To Co-ordinators by faculty.	_____	22.04.2019

(ii) To A.O. (Academic) by coordinators.	_____	23.04.2019
Submission of Final Award List for Display on Notice Board	_____	25, 04.2019
Preparatory Leave	_____	22.04.2019 to 28.04.2019
END TERM EXAMS	_____	29.04.2019 onwards
Break	_____	01.06.2019 to 14.07.2019
Commencement of New Semester	_____	01.08.2019
Submission of Solution Sets	_____	Within one and half month from the date of respective examination.

The schedule may change under emergent circumstances.

Jeelva
Monika
Academic Co-ordinator(s)
(MBA, BBA, B.COM(H))

Sudhi *Neel* *Pooja* *Ravleen*
MBA/ MCA Co-ordinator(s)
(MBA, BBA, B.COM(H))

Neel
Director

C.C.:
(i) All Course Co-ordinators
(ii) All Faculty Members.