



**DELHI INSTITUTE OF ADVANCED STUDIES**  
Plot No. 6, Sector-25, Rohini, Delhi-110085  
NAAC Accredited 'A' Grade Institute  
(Affiliated to GGS Indraprastha University, Delhi and Approved by AICTE)

ISO 9001:2008 Certified



**THE ANNUAL QUALITY ASSURANCE REPORT  
(AQAR) OF THE IQAC  
(January 2014 - December 2015)  
(Track ID: DLCOGN 15355)**



*Submitted to*

**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India



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**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution	DELHI INSTITUTE OF ADVANCED STUDIES
1.2 Address Line 1	PLOT NO. 6
Address Line 2	SECTOR 25
City/Town	ROHINI
State	DELHI
Pin Code	110085
Institution e-mail address	dias@dias.ac.in
Contact Nos.	011-27932742/ 27934011 /27934400
Name of the Head of the Institution:	DR. N. MALATI, Director
Tel. No. with STD Code:	011-27932742
Mobile:	9868765357



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Name of the IQAC Co-ordinator: DR. BARKHA BAHL, Professor & HOD  
(Computer Applications)

Mobile: 9811765551

IQAC e-mail address: [dias@dias.ac.in](mailto:dias@dias.ac.in)

1.3 NAAC Track ID DLCOGN15355

1.4 NAAC Executive Committee No. & Date: EC (SC)/04/A&A/78

1.5 Website address: [www.dias.ac.in](http://www.dias.ac.in)

Web-link of the AQAR: <http://www.dias.ac.in/AQAR2014-15.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.04	2014	5 Years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : 15.12.2014

1.8 AQAR for the year 2014-15



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1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)

- i. AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

AICTE approved Institution

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify) MCA PROGRAMME



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1.12 Name of the Affiliating University (*for the Colleges*)

Guru Gobind Singh Indraprastha  
University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

**2. IOAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
Community representatives

2.7 No. of Employers/ Industrialists



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2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution   
Level

(ii) Themes

S.No.	Name of the Seminar/Conference	Date
1.	Progressing Towards Responsible Economy: Issues And Perspectives	10 Jan. 2015
2.	Innovations and Challenges of Information Technology, sponsored by GGSIPU, Dwarka.	14 March, 2015
3.	Indian Engineering Task Force (IETF-94) Capacity Building Program organised by National Internet Exchange of India (NIXI).	2 <sup>nd</sup> Nov .- 6 <sup>th</sup> Nov. 2015

S.No.	Name of the Workshop	Organizations
1.	Digital Marketing Boot camp	In collaboration with Buzzooka Ltd.





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2.	MS Excel	Resource persons from Boring Brands Ltd.
3.	Financial Markets	Resource persons from National Stock Exchange
4.	Entrepreneurship Development Programme	In association with NIESBUD Ltd.
5.	JAVA Technology	Resource persons from Tata Consultancy Services

2.14 Significant Activities and Contributions made by IQAC

Enhancing student's Academic, Placement and research orientation. Further organizing capacity building programmes for both teaching and non-teaching staff to enhance their performance.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

**PLAN OF ACTION**

The following plan of action was proposed for the improvement of the performance of the institute with respect to the results, placements, overall grooming and research endeavours:

S.No.	Plan of Action	Outcome
1	Enhancing Academic Performance	Academic Inputs like Additional Notes, Assignments, Case Studies and Model Test Papers are provided to students for enhancing their academic performance. Tests on Moodle software are also conducted to increase the conceptual clarity.
2	Increasing Placements of Students	Various placement activities for improving personality and employability are undertaken. The activities include Mock Interviews, Group Discussion, Resume Building Session, Quantitative Aptitude, Interviewing Skills, Communication Classes, Time and Stress Management Sessions, AMCAT – Employability Test conducted by Aspiring Minds Pvt. Ltd. and PDP Sessions/Workshops conducted by MRS Training Services.



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3	Enhancing Orientation	Research	<p>Sessions on Research Methodology for providing Knowledge of statistical tools like Excel, SPSS, AMOS, E-views, Weka (Dataware housing), MATLAB are conducted for faculty. This has helped the Faculty members in publishing and presenting papers in the various conferences/seminars.</p> <p>Students are also encouraged to opt for developing research projects on latest aspects and correspondingly write and present research papers.</p> <p>Students and faculty members are also encouraged to attend webinars and the institute has taken the initiative to be remote hub for conducting IETF 94.</p>
4	Enhancing Management Application Softwares.	Resource through	<p>The institute has established ERP committee to manage various academic resources. Under this, initiative has been taken to develop education and placement portal.</p>
5	Increasing Exposure to real life corporate problems		<p>Various live projects are undertaken by the students in association with S.T.U.P.I.D. Strategies Ltd. Summer Internship projects have provided them an insight into the challenges of the corporate world.</p> <p>Students are taken for Industrial visits to help them understand the practical implications associated to the theoretical aspects.</p> <p>Corporate Academia Interface Committee provides an insight into the latest development / challenges faced by corporate through interactions with corporate personnel in guest lectures, workshops, seminars, conferences.</p>
6	Quality enhancement & sustenance	&	<p>Various committees are formed to provide 360<sup>0</sup> holistic growth to the students. The committees are monitored regularly for conducting curricular, co-curricular and extra curricular activities. Session on latest topics, workshops, value added courses, social responsibility initiatives, NSS and Eco-friendly activities are conducted all round the year.</p> <p>Apart from this, innovative measures are adopted for providing real life practical exposure by encouraging the students to work on inter disciplinary projects. Group of MBA and MCA students have worked on Digital Marketing Project for S.T.U.P.I.D. Strategies Ltd.</p>



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7	Providing Guidance for Entrepreneurship	Sessions, Workshops, and B-Plan Competitions are held to provide an insight to the students regarding existing opportunities to turn entrepreneurs.
8	Image Building and Increasing Visibility and Brand Name of the Institution	<p>With the execution of various committees' activities throughout the academic session and its extensive coverage on the institute's website and social media sites the institute increases its visibility and enhances its image.</p> <p>Various initiatives have been taken to improve the brand name of the institution. These include:</p> <ul style="list-style-type: none"><li>(i) providing quality education supported by guest lectures/ workshops by eminent personnels both from academia and industry. In addition conducting national and international Seminars/Conferences for wider visibility.</li><li>(ii) Overall grooming of the students through inter /intra college curricular / co-curricular/ extra curricular activities.</li><li>(iii) Placing students in branded companies through various placement activities.</li></ul>

\* Attaching the Academic Calendar of the year as Annexure I

2.15 Whether the AQAR was placed in statutory body      Yes      No

    

Management         Syndicate         Any other body  

Provide the details of the action taken

The suggestions recommended in the future plans of the NAAC Report 2014 were implemented over this academic year.

1. Value added courses have been introduced to empower students with more knowledge and skills for the present job market. Courses were conducted in Advanced Databases, Financial Marketing, MS-Excel, PHP, SPSS, Android and Digital Marketing. (Refer to Criteria 2 (2.6), Criteria 6(6.3.1), **Criteria 7 (7.1)**)
2. Initiatives have been taken to improve the quality of research. Research Softwares such as 'R' has been acquired.



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3. Consultancy projects have been undertaken by students and the faculty members. The faculty and students have developed the consultancy project titled “No Parking Android Application” for IT Global Consulting Company. (Refer to **Criteria 3(3.2)**)
4. Resource generation has been undertaken through Value added courses. Two value added courses have been conducted one in Android in collaboration with Finland Labs and the other in Digital Marketing Bootcamp in collaboration with Buzzooka Ltd. (Refer to **Criteria 7 (7.1)**)
5. Following initiatives have been undertaken to enhance the brand name of the institute:
  - Seminars /Conferences/Value Added Courses in collaboration with prestigious institutions have been conducted. (Refer to **Criteria 2 (2.13), 7 (7.1)**)
  - Students have been placed in branded companies. (Refer to **Criteria 5(5.7)**)
  - Eminent personnel from top notch companies have been invited for interactions with the students, teaching and non-teaching staff. (Refer to **Criteria 6.3.8**)
  - Inter-disciplinary projects for MBA and MCA have been undertaken. (Refer to **Criteria 2 (2.15)**)
6. Exposure to practical training has been increased through industrial visits. (Refer to **Criteria 6(6.3.8)**)
7. Live projects for finding solutions to real life corporate/industrial problems have been undertaken. (Refer to **Criteria 7 (7.1)**)



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## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2	-	2	4
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				
Interdisciplinary				2
Innovative				4

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective options in final year

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4 Semester MBA 6 Semester MCA
Trimester	
Annual	

##### 1.3 Feedback from stakeholders\* Alumni (On all aspects)

Parents     Employers     Students   

Mode of feedback : Online     Manual     Co-operating schools (for PEI)



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**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

The syllabi is revised by the University at regular Intervals and faculty members of affiliated Institutions participate in the process.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

The Institute has commenced a Skill Enhancement Centre (SEC) where Value Added Courses / Summer & Winter courses are offered to the students. The aim of the centre is to increase the awareness of the students in the current areas provide them with the requisite Training in these areas so as to enhance their placement opportunities. The following Courses were provided under the aegis of this centre:

- “Soft Skills Development (MBA)” by Ms Shilki Bhatia, Faculty, DIAS
- “Advanced Databases” By Dr. Barkha Bahl, Faculty DIAS, Mr. Ashish Gaba, Senior Consultant (ORACLE) Mr. Anjeet Roy DUCAT
- “Train the Trainer” , Resource Person: Ms. Ruchika and Dr. Omesh Chadha, Faculty, DIAS and Ms. Anuradha Subramaniam, Senior Executive Gi Human Resource Management Pvt. Ltd.
- “Digital Marketing Boot Camp” in collaboration with Buzzooka Infomedia Pvt. Ltd Mr. Somesh Jagga, CEO, Buzzooka Infomedia Pvt. Ltd.
- “Android Certificate Program” in collaboration with Finland Labs
- “Financial Markets using E-Views” by Ms. Haritika Chhatwal, and Ms. Neetu Chaddha, Faculty, DIAS
- “Workshop on Excel” by Ms Dimple Chawla, Faculty DIAS and Ms. Shalini Jain, Boring Brands Pvt. Ltd.



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## Criterion - II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	23	-	04	01

#### 2.2 No. of permanent faculty with Ph.D.

9 + 2\*

\* Thesis submitted

#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03								03	

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty

0

7

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	12	
Presented papers	5	6	
Resource Persons	---	---	

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

The ultimate driving force of the institution is to provide responsible citizens to the society who are confident to face challenges both at the professional and personal front. In this endeavour, DIAS imparts education that is holistic for overall development of the students.

#### The following Innovative processes are adopted:

**Class Room Teaching:** Pedagogical techniques for class room teaching are supported by Case Studies, Presentations, Live Projects, Role Plays, etc. Students are facilitated with Lecture Plans, Question Banks, Model Question Papers and Solution Sets, mailed to them in the soft form and kept in Library as hard copy for ready reference. Apart from syllabi the institute also provides value added courses to keep abreast the students with latest technology and skills. Also students are provided practical exposure of theoretical concepts through various industrial visits.

**Conceptual Clarity:** To re emphasize the concepts and to evaluate the clarity of the topics, online examination based on multiple choice questions using the Moodle software is undertaken.



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**Personality Grooming:** Personality development sessions are organized for over all personality grooming of the students and enhance their employability. The sessions include communication skills, personality profiling, group discussions and interview skills. The Activities include:

- ◆ “General Proficiency” and “Managerial Skill Development” classes conducted by the faculty enhance technical knowledge, groom the students in soft skills like team building, interviews, communication skills, confidence building etc. Various training consultants are also invited for personality development sessions on a regular basis. Institution has also signed an MOU with “MRS Training & Consultancy” for training the MBA and MCA students in the area of soft skill and English Language.
- ◆ Faculty members are also assigned to work as mentors for a group of students.
- ◆ All round personality development is achieved by encouraging the students to participate in various extra- curricular and co-curricular activities. The participation may also be in the form of event management, stage handling activity, bringing sponsorships, interacting with the guest speakers and Alumni. Alumni Directory is published regularly to facilitate their participation.

**Holistic Development:** The aim of education is not only to generate a work-force, but to develop socially conscious and responsible citizens who are capable of generating employment, sustaining environment and contributing to society.

With this aim in mind, DIAS has established various committees and conducted activities for the students. The details are as under:

**1 Entrepreneurial Development Cell: The cell has organized following activities:**

S.No.	Activity Name	Resource Person	Date	Programme
1	Interactive Sessions with Young Entrepreneurs	Mr. Gaurav Dalal, Director, IT Global Solutions  Ms. Anuja Chaudhary, Director, Corporate Interiors	17 <sup>th</sup> March, 2015	MBA/MCA
2	Two Days' "Digital Marketing Bootcamp"	Mr. Somesh Jagga, CEO, Buzzooka Infomedia Pvt. Ltd.	1-2 May, 2015	MBA/MCA
3	EDP Awareness Programme/ Fifteen Days' Entrepreneurship Development Programme (One day classroom Training & 14 days E-Learning Module)	Prof. H.P. Singh, Chief Consultant, NIESBUD	7 <sup>th</sup> September, 2015	MBA/MCA
4	"B-PLAN 2015" 'an On-Line Business Plan Competition Focusing on Innovative and Eco-Friendly Business Ideas'		5 <sup>th</sup> October, 2015	MBA/MCA
5	'NIESBUD Certification Test'	Mr. Rajeev Ranjan, NIESBUD	29 <sup>th</sup> October, 2015	MBA/MCA





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6	“Guest Lecture” on ‘Customer Relationship Management’	Mr. Apoorv Ailawadi, City Marketing Head, Delhi NCR, Swiggy.com	7 <sup>th</sup> November 2015	MBA
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**2 Social Responsibility Cell**

S.No	Activity Name	Resource Person	Date	MBA/MCA
1.	Visit to Ashran Orphanage	NA	26.02.2015	MBA/MCA
2	Cloth Donation to NGOs ‘Goonj’ and orphanage ‘Ashran’	NA	08.04.2015	MBA/MCA
3	Visit to and organizing fun activities for underprivileged children of workers at site of ISKON temple	NA	02.09.2015	MBA/MCA
4	Visit to Animal Shelter ‘Friendicoes’	NA	14.10.2015	MBA/MCA
5	Visit to “Asharan” On the occasion of Festival Holi	NA	09.11.2015	MBA/MCA
6	National Sanitation Drive initiated by Ministry of Urban Development, HRD and AICTE	NA	13.11.2015	MBA/MCA
7	Kartavaya Activities (i) Sanitation Drive (ii) On the Spot Essay Writing Competition	NA	16.11.2015	MBA/MCA

**3 Eco Club**

S.No.	Targeted Activities	Resource Person	Tentative Dates Of Activities	MBA/MCA
1	Inter College Best out of waste Competition “Salvage 2015”	NA	11.2.2015	MBA & MCA
2	Awareness about Clean and Green Holi through banner	NA	13.3.2015	MBA & MCA
3	Visit to Bio Diversity Park	NA	25.3.2015	MBA & MCA
4	Creating Zero Garbage Zone	NA	20.4.2015	MBA & MCA
5	Green Day	NA	6.5.2015	MBA & MCA
6.	Tree Plantation Drive	NA	19.08.2015	MBA &



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				MCA
7.	Guest Lecture	Prof.N.C. Gupta, GGSIPU	15.09.2015	MBA & MCA
8.	International Ozone Day	NA	16.09.2015	MBA & MCA
9.	Planet Earth 2020	NA	09.10.2015	MBA & MCA
10.	Diwali Banner (Say No to Crackers)	NA	06.11.2015	MBA & MCA

**2.7 Total No. of actual teaching days during this academic year: 157**

**2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

The internal and external examinations are conducted as per the university directives. The Question papers for internal examination are designed to be an eclectic mix of Theoretical Concepts, Practical Applications, Case Studies and Multiple Choice Question. Students get printed/photocopied question papers. Unit wise multiple choice questions are prepared and online tests are conducted using Moodle software. The corrected answer sheet is shown to students before finalizing the marks and their queries are handled regarding marks. The final award list is displayed for the students for reporting discrepancy in marks if any. Thus double valuation is performed.

**2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

3

**2.10 Average percentage of attendance of students**

79%

**2.11 Course/Programme wise distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA(2012-14)	115	70.43	99.13	-	-	99.13
MCA(2011-14)	55	63.6	100			100



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## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

### **IQAC Team**

The IQAC Team consisting of chairperson, administrative officers, faculty members, a member from management, nominees from local society, students and alumni, employers, industrialist and co-ordinator) play a major role in consistently contributing, monitoring and evaluating the teaching learning process with an objective of providing quality and holistic education. The team members meet quarterly to discuss the progress of teaching and learning process.

- The Coordinator of the IQAC schedules the meeting with faculty/students while administrative officer facilitates with requirements of the meeting.
- All the faculty members prepare and provide the students with Lecture Plans, Question Banks, Model Test Papers and Solution Sets. Programme co-ordinators and academic co-ordinator(s) thoroughly monitor the material and suggest improvement if any. The emphasis in the lecture plans is for including new/latest editions of text / reference books and research papers on the topics provided in the syllabi.
- The nominee corporate personnel are invited for interaction with faculty and students during various seminars, conferences, guest lectures, work-shops and faculty development programmes. The interactions contribute to the teaching and learning process thereby broadening the horizon of learning beyond the curriculum.
- Various sessions with alumni are organized for mock-interviews and interactions. The students learning is assessed from corporate point of view and the suggestions by alumni are incorporated in designing the syllabus for various value added courses. Feedback form from the students about a teacher's effective teaching is taken, assessed and communicated to the concerned faculty member. This helps the faculty member to improve upon their teaching methodology.
- Once the results are declared, member of the management (Academic advisor) alongwith the Director, Heads of the Department conduct a meeting in which performance of the students (in university exam) taught by individual faculty is discussed evaluating the teaching effectiveness of the faculty concerned.



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**2.13 Initiatives undertaken towards faculty development:**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<p>Institute organises two faculty Development programmes every year for management and IT faculty members respectively. All the faculty members attend the FDP.</p> <p>FDP on “Structural Equation Modelling with AMOS” on 12-13<sup>th</sup> June, 2015 was conducted for Management faculty members and FDP on “Tools and Techniques of Soft Computing” on 19-20<sup>th</sup> June 2015 was conducted for IT faculty members.</p> <p>Faculty members are also encouraged to attend FDP conducted by other colleges.</p> <p>Ms. Tripti Mishra and Ms. Dimple Chawla attended 5 days FDP on "Scientific Research Methodology using MATLAB" at Rukmani Devi Institute of Advanced Studies from 2<sup>nd</sup> June to 6<sup>th</sup> June 2015.</p> <p>Ms. Charu Gupta attended 5 days Summer Workshop on Data Analytics from 18<sup>th</sup> to 22<sup>nd</sup> May 2015.</p> <p>Ms. Shilki Bhatia and Ms. Ruchika Sharma attended 7 days Summer FDP on “Advance Research and Consultancy” at Gitarattan Institute of Business School, from 4<sup>th</sup> – 10<sup>th</sup> July 2015.</p>
UGC – Faculty Improvement Programme	<p>Ms. Chandrima Sheel, Librarian, attended 21 days Refresher Course in Library Science conducted by UGC at Jamia Milia Islamia from 10<sup>th</sup> February 2015 to 2<sup>nd</sup> March 2015.</p>
HRD programmes	<p>Dr. Barkha Bahl, Professor attended Two Days National Summit on “Indian Management Education: Towards the Next Orbit” organized by Education Promotion Society for India (EPSI) and National HRD Network (NHRDN) on 28 -29 April 2015.</p>
Orientation programmes	<p>Orientation programmes for the new faculty members are conducted after their joining the institute followed by an interaction with Academic Advisor, Director and other faculty members.</p>



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Faculty exchange programme	Students and Faculty members Dr. Sudhir Sharma and Ms. Neelam Thaka from KIIT Gurgaon visited the Institute to understand the concepts of "Human Computer Interaction". The lecture was delivered by the Resource persons - Dr. Barkha Bahl, and Ms. Tripti Mishra, Faculty(s), DIAS on 27.07.2015. In turn Faculty members Dr. Barkha Bahl and Ms. Charu Hasti from DIAS have interacted with the Faculty at KIIT Gurgaon to learn the concepts of usage of online Courses through W3C Consortium.
Staff training conducted by the university	Ms. Chandrima Sheel, Librarian, attended 21 days refresher course in Library Science conducted by UGC at Jamia Milia Islamia from 10th February 2015 to 2nd March 2015
Staff training conducted by other institutions	Mr. Prahalad Singh, Admn. Officer & Mr. Kamal Upreti, faculty attended one day Workshop on "Solar" organized by TATA Power Delhi Distribution Limited (TPDDL) on Thursday, 17th September 2015.  Mr. N.V.Ramamohan, Lab. Technician and Mr. Rahul Kalra, Jr. Lab. Assistant attended Training programme on "Online Counselling Process" conducted by GGSIP University in June 2015.
Summer / Winter schools, Workshops, etc.	<ul style="list-style-type: none"> <li>• Two day 'DIGITAL MARKETING BOOTCAMP' on 1-2 May, 2015 in association with Buzzooka Infomedia Pvt. Ltd Mr. Somesh Jagga, CEO, Buzzooka Infomedia Pvt. Ltd.</li> <li>• One Day Android Certificate Program on 12<sup>th</sup> – 13<sup>th</sup> February 2015.</li> <li>• Certificate Program on Financial Markets using E-Views on 09.10.2014 to 20.10.2014 by Ms. Haritika Chhatwal, Faculty, DIAS and Ms. Neetu Chaddha, Faculty, DIAS.</li> <li>• One-Day "Workshop on Excel" on 29<sup>th</sup> July 2015 by Ms Dimple Chawla, Faculty DIAS and Ms. Shalini Jain, Boring Brands Pvt. Ltd.</li> </ul>
Others	Faculty Development Programmes

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	-	-	-
Technical Staff	03	-	-	-



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### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging the faculty in enrolling for Ph.D. and obtaining Ph.D. degree on priority.
- Promoting and conducting FDPs to acquaint the faculty with the emerging research tools and techniques.
- Increasing the published work and contributing in the Institution's own refereed International Journal DTR, and other National and International Journals for publication.
- Motivate faculty to undertake research project and also associate students in the projects.

This has resulted in increase in the number of faculty enrolling for Ph.D. programmes and also completing their research work. Four Faculty members were awarded their Doctorates and two have submitted their Thesis while eleven members are pursuing their Ph.D. programmes. The faculty publications have also increased during last four years.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	Honorarium	-	-	-

A project titled "No Parking Android Application" was undertaken by Mr. Neeraj Juneja, Faculty, Delhi Institute of Advanced Studies along with two students of MCA – V semester namely Mr. Akshay Kalra and Mr. Gaurav Ahuja. The project was developed in collaboration with IT Global Consulting Company, a company based in Delhi, through which the opportunity was provided.

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	-	-	-
Outlay in Rs. Lakhs	Honorarium	-	-	-

**Following is the list of minor projects undertaken by the MBA & MCA Students alongwith Faculty members:**

**Company: S.T.U.P.I.D. Strategies**

Name of Student	Title	Faculty
Harshmeet Kaur - MBA I	"Analysis and Impact of Social Media	Dr. N. Malati



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	Marketing in coaching industry."	
Sparsh Soni - MBA I	"Analysing Marketing Mix in terms of coaching industry."	Dr. N. Malati
Himanshu Suri - MBA I	"Analysing Standard Operating Procedures in operations for coaching industry."	Ms. Neetu Chadha
Ritika Sharma - MBA III	"Analysing Standard Operating Procedures in infrastructure for coaching industry."	Ms. Ruchika
Shilpa Maheshwari - MBA III	"Analysing Standard Operating Procedures in faculty programs for coaching industry."	Dr. Anju Batra
Jyotsna Ahuja - MBA III	"Environment analysis and competitive study of coaching industry."	Ms. Shilki Bhatia
Rishabh Sharma - MBA III	"Comparative study of various players in the coaching industry."	Ms. Roma Jaitly
Deepanshul Rana –MBA IV Neha Singhal – MBA IV Nikhil – MBA IV Gaurav Ahuja – MCA V Sachin Bisht- MCA V Gagandeep Singh- MCA V	Website Design and Digital Marketing Strategies	Dr. Barkha Bahl

### 3.4 Details on Research Publications

	International	National	Others
Peer Review Journals	3	7	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	10	08	

### DETAILS OF ARTICLES/RESEARCH /CONFERENCE PROCEEDINGS PAPERS PUBLISHED

S. No.	Name of the Faculty	Title/Research Paper/Article Published	Name, Volume, Year of the Journal
1	Dr. N.Malati	An Empirical study on faculty satisfaction and its demographic correlates in autonomous and affiliating Institutions in Delhi/NCR	Ansal University Business Review, Volume 2, Issue II, Pages 50-60, July-Dec. 2015, ISSN No. 2320-0502





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S. No.	Name of the Faculty	Title/Research Paper/Article Published	Name, Volume, Year of the Journal
		Job Crafting: An Emerging Technique for Organizational Sustenance	Proceedings of International Conference on "Progressing Towards Responsible Economy: Issues and Perspective" at DIAS held on 10 <sup>th</sup> January, 2015.
2	Dr. Anju Batra	Social Transformation via Financial Inclusion-An Appraisal of Selected Self Help Groups in the state of Uttar Pradesh in India	Proceedings of International conference on "Managing Organisations of Tomorrow by Capitalising Generation Next" organized by BVIMR, New Delhi, on January 16-17, 2015, Vol. I, ISBN :978-93-85000-01-0
		Impact of Dividend Announcements on Stock Return and Stock Volatility: A case of Indian Stock Market	MDU Research Journal (Arts), Volume 14, No. 1, April, 2015, ISSN No. 0972-706X
		Self Help Groups- A Mechanism of Financial Intermediation in Rural India: A Performance Reality Check	Proceedings of International Conference on "Progressing Towards Responsible Economy: Issues and Perspective" at DIAS held on 10 <sup>th</sup> January, 2015.
3	Dr. Ruchi Gupta	Analysis of Impact of Dividend Announcement of Banking Firms	Proceedings of International Conference on "Progressing Towards Responsible Economy: Issues and Perspective" at DIAS held on 10 <sup>th</sup> January, 2015.
4	Ms. Neetu Chadha	Analysing Association of Bombay Stock Exchange (BSE) With American Stock Exchange (NASDAQ)	SCMS Journal of Indian Management Vol. XII, Number II, (April – June, 2015)
		Ethical Issues in Indian Insurance Industry	Proceedings of International Conference on "Progressing Towards Responsible Economy: Issues and Perspective" at DIAS held on 10 <sup>th</sup> January, 2015.





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S. No.	Name of the Faculty	Title/Research Paper/Article Published	Name, Volume, Year of the Journal
5	Ms. Balwinder Kaur	Ethical Issues in Indian Insurance Industry	Proceedings of International Conference on "Progressing Towards Responsible Economy: Issues and Perspective" at DIAS held on 10 <sup>th</sup> January, 2015.
6	Ms. Ruchika	"Empirical Evidence on Employer Branding and Its Impact on the Formation of Psychological Contract"	Published in JIMS 8M (The Journal of Indian Management & Strategy) Issue April-June, 2015 with ISSN No. 0973-9335.
		"An Empirical study on sustaining service quality at Big Bazar" is	Published in refereed management journal, Ansal University Business Review with ISSN No. 2320-0502.
		An Empirical study on faculty satisfaction and its demographic correlates in autonomous and affiliating Institutions in Delhi/NCR	Ansal University Business Review, Volume 2, Issue II, Pages 50-60, July-Dec. 2015, ISSN No. 2320-0502
		Employer Branding: A Contribution to Psychological Contract	Proceedings of International Conference on "Progressing Towards Responsible Economy: Issues and Perspective" at DIAS held on 10 <sup>th</sup> January, 2015.
7	Ms. Roma Jaitly	Flipkart: The Big Backlash	Proceedings of International Conference on "Progressing Towards Responsible Economy: Issues and Perspective" at DIAS held on 10 <sup>th</sup> January, 2015.



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S. No.	Name of the Faculty	Title/Research Paper/Article Published	Name, Volume, Year of the Journal
8	Ms. Charu Gupta	A Study of Innovations in Indian Railways Enabled by Information Technology	Proceedings of National Conference on 'Innovations in IT, Management & Education – Digital India Initiative' (IIMEDI-2015) at MSI (Maharaja Surajmal Institute), Delhi held on 21st March, 2015  ISBN NO.: 978-16-31024-51-1
		Extended Producers Responsibility (EPR) in E-waste Management in India: A Comparative Study of Selected Top Consumer Durable Brands	Proceedings of International Conference on "Progressing Towards Responsible Economy: Issues and Perspective" at DIAS held on 10 <sup>th</sup> January, 2015.
		Big Data Analytics: Current Efficacy Tool for Enhancing Business Performance	Proceedings of National Seminar Techno Tryst 2015: Innovation and Challenges of Information Technology" at DIAS held on 10th January, 2015.

S. No.	Name of the Faculty	Title/Research Paper/Article Published	Name, Volume, Year of the Journal
9	Dr. Barkha Bahl	Inconsistency Quality Concerns For Spatial Database	Proceedings of 2nd International Conference on Computing for Sustainable Global Development (INDIACom), 2015 organized by BVICAM on 11-13 March 2015., Pgs 1328 – 1334, Digital Library IEEE, ISBN 978-9-3805-4415-1, INSPEC Accession No - 15110118



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		Online Employee Management Through Portal	Proceedings of National Seminar Techno Tryst 2015: Innovation and Challenges of Information Technology” at DIAS held on 14 <sup>th</sup> March, 2015.
10	Ms. Tripti Mishra	Catching the Pulse of Delhi Election Through Twitter Analytics	Proceedings of National Seminar Techno Tryst 2015: Innovation and Challenges of Information Technology” at DIAS held on 14 <sup>th</sup> March, 2015.
11	Ms. Pratiksha Tiwari	A measure of divergence between fuzzy sets with advancements in Information Technology	Published in International Journal of Computer Application (IJCA)
		Decision Making Approach using Weighted Coefficient of Correlation along with Generalized Parametric Fuzzy Entropy Measure	Accepted for publication in International Journal of Fuzzy System Applications Volume 5, Issue 4, Article 2  SCOPUS Indexed
		Improving Selection Efficacy in through Decision Tree Analysis -Emerging Tool in Responsible Economy	Proceedings of International Conference on “Progressing Towards Responsible Economy: Issues and Perspective” at DIAS held on 14 <sup>th</sup> March, 2015.
12	Ms. Dimple Chawla	Logistics Information Systems for Human Space Exploration: State of the Art and Emerging Technologies	Proceedings of National Seminar Techno Tryst 2015: Innovation and Challenges of Information Technology” at DIAS held on 14 <sup>th</sup> March, 2015.
13	Ms. Charu Hasti	Cloud: Motivation to use KM in Social Media	Proceedings of National Conference on "Information Security Risks – Techno Legal Management TeLMISR - 2015", IET at VIPS on 29 <sup>th</sup> January, 2015.



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		Data Security in Cloud based Analytics	CSI - 2015; 50th Golden Jubilee Annual Convention, Computer Society of India (CSI), 2nd-5th December 2015
		Role of Big Data in Road Traffic Management	Proceedings of National Seminar Techno Tryst 2015: Innovation and Challenges of Information Technology” at DIAS held on 14 <sup>th</sup> March, 2015.
14	Mr. Kamal Upreti	Article on Dielectric and Polarization	Physics Spectrum Magazine – ISBN -978-935-1766-858, May, 2015
		Image Filtering of Colored Noise Based on Kalman Filter	Tecnia International Journal Computing Science & Communication Technologies ISSN -0974-3375, Volume 5 Number 2: January 2015.

**3.5 Details on Impact factor of publications:**

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	(11 days) 2015	STUPID Strategies	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects	-	-	-	-



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(other than compulsory by the University)				
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No. 2

Title	ISBN No.
Proceedings of International Conference on “Progressing Towards Responsible Economy: Issues and Perspectives”	978-81-927406-4-5
Proceedings of National Seminar on “Techno Tryst 2015: Innovations and Challenges of Information Technology”	978-81-927406-5-2

**BOOKS AUTHORED**

16

Unit	Topic	Author
1	Management Accounting and Financial Control', for M.Com, MBA, CA, CS and CMA Examinations, 16 <sup>th</sup> edition. (January, 2015).	Dr. S.N Maheshwari
2	Cost Accounting: Principles & Practices, 6 <sup>th</sup> Revised Edition, 2015 January for B.com (Hon.) Semester IV, Delhi University	
3	A Manual of Business Laws, 6 <sup>th</sup> Revised and Enlarged Edition, Feb., 2015.	
4	B.Com Financial Management, 1 <sup>st</sup> Edition, 2015, July, Bangalore University w.e.f. 2014-15, for 3 <sup>rd</sup> Semester	
5	Business Accounting, for BBA 03, Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur. (January, 2015).	
6	Management Accounting, for BBA, 5 <sup>th</sup> Semester, Mahatma Gandhi University. (January 2015).	
7	Management Accounting, for MBA 03, Babasaheb Bhimrao Ambedkar, Bihar University, Muzaffarpur. (January, 2015).	
8	Financial Accounting, for B.com IS/BBA, BCM 112/BBA112, 1 <sup>st</sup> Edition. International School of Business and Technology. January, 2015	
9	Fundamentals of Accounting, for BBA, 5 <sup>th</sup> Semester Core 17, Mahatma Gandhi University. January, 2015.	
10	Special Accounting, for B.Com (Computer Applications), B.Com (Travel & Tourism), 5 <sup>th</sup> Semester, Mahatma Gandhi University. Feb, 2015.	
11	Accounting for Managerial Decisions, for B.Com (computer Applications), B.Com (Travel and Tourism), 6 <sup>th</sup> Semester, Mahatma Gandhi University, February, 2015.	
12	Management Accounting, Self Learning Material, Course: B.Com-303, May 2015, Directorate of Distance Education Dibrugarh University.	



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Unit	Topic	Author
13	Financial Accounting for MBA, IMBA, All P.G Diploma Courses Directorate of Distance & Continuing Education” Utkal University, Bhubaneswar, (October, 2015).	Dr. S.N Maheshwari
14	Corporate Accounting - II, Semester 4, B.Com, Directorate of Distance Education SRM University, (October, 2015)	
15	Management Accounting, Semester – 4, B.Com, BBA, Directorate of Distance Education, SRM University, (October, 2015).	
16	Principles of Business Law, 2 <sup>nd</sup> Revised & Enlarged Edition, for BBM Students of Bangalore University (October 2015).	

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from N.A.**

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

**3.9 For colleges**

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	1	1	-	-	-
Sponsoring agencies	-	GGSSIP University			

**3.12 No. of faculty served as experts, chairpersons or resource persons**



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**Faculty members have served as Experts / Examiners during end term project VIVA / Practical examinations and as Chairperson / Resource person for Seminars / Conferences and Guest Lectures / Value Added Courses.**

**Following is the list of Examiners for Conducting Viva / Evaluation of Projects:**

S. No.	Faculty	Period	Institution visited	Course
1.	Dr. S. N. Maheshwari	Dec. 2015	University School of Management Studies - GGSIPU	MBA Project viva
2.	Dr. N. Malati	April 2015	BVIMR	BBA Business Communication Viva
		Dec. 2015	TIAS	MBA Project viva
3.	Dr. Barkha Bahl	May – June 2015	HMR	MCA Dissertation viva
			GIBS	MCA Practical
			Technia	MCA Practical
		Dec. 2015	DSPSR	BBA project evaluation
			GTBIT	BBA project viva
			GNIM	MCA practical viva
4.	Ms. Pratiksha Tiwari	Dec. 2015	BVIMR	BBA Practical Evaluation
5.	Dr. Ruchi Gupta	November, 2015	HMR	B. Tech (ECE) V sem Communication skills for Professionals lab
6.	Ms. Tripti Mishra	Dec. 2015	Sirifort	BBA viva
			JIMS Rohini	BBA viva
7.	Mr. Neeraj Juneja	Dec. 2015	MAIMS	BBA viva

**Following is the list of Chairpersons / Resource Persons:**

S. No.	Faculty	Period	Institution visited	Course
1.	Dr. Barkha Bahl			
	- Chairperson	27 Feb. 2015	Tecnia Institute of Advanced Studies	Technical Session II National Conference on "Big Data & Web Intelligence Analysis"
	- Resource person	3 <sup>rd</sup> - 15 <sup>th</sup> Sept 2015	DIAS	Value Added Course on Advanced Databases for MCA students
	- Resource person	29th July 2015	DIAS	Students of KIIT group of college on "Human Computer Interaction"



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2.	Ms. Pratiksha Tiwari - Resource person	12 <sup>th</sup> -13 <sup>th</sup> June 2015	DIAS	FDP on "Structural Equation Modeling (SEM) with AMOS"
3.	Ms. T ripti Mishra - Resource person	29th July 2015	DIAS	Students of KIIT group of colleges
4.	Ms. Neetu Chadha - Resource person	3-4 <sup>th</sup> March, 2015	DIAS	Workshop on Financial Markets
S. No.	Faculty	Period	Institution visited	Course
5.	Ms. Haritika Chhatwal - Resource person	3-4 <sup>th</sup> March, 2015	DIAS	Workshop on Financial Markets
6.	Ms. Shilki Bhatia - Resource person	18 <sup>th</sup> August- 30 <sup>th</sup> October, 2015	DIAS	Value added course on Soft Skills Development
7.	Ms. Ruchika Sharma - Resource person	10 <sup>th</sup> September- 10 <sup>th</sup> October, 2015	DIAS	Value added course on Train the Trainer
8.	Dr. Omesh Chadha - Resource person	10 <sup>th</sup> September- 10 <sup>th</sup> October, 2015	DIAS	Value added course on Train the Trainer

**3.13 No. of collaborations**

International

National

Any other




3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-





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3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

05

3.19 No. of Ph.D. awarded by faculty from the Institution

N.A.

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events: NA

University level  State level   
National level  International level

3.23 No. of Awards won in NSS: NIL

University level  State level   
National level  International level

3.24 No. of Awards won in NCC: NA

University level  State level   
National level  International level



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3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Social initiatives undertaken by the students are mentioned below:

S.No	Name & Address	No. of Visits/ Dates of Visit	Type of Activities
1.	'Asharan' orphanage A-46, New Multan Nagar, Surya Enclave, Paschim Vihar, Delhi	26 <sup>th</sup> Feb, 2015	<ul style="list-style-type: none"><li>• Donations</li><li>• Teaching poems</li><li>• Teaching art and craft</li><li>• Spending Quality time with children</li></ul>
2.	Clothes Donation Drive Goonj NGO, Flat No. 12B, First Floor, Khukhrain apartment (Opp. DDA Market Sector-13), Sector-13, Rohini, Delhi- 110085 Arya Samaj Mandir, C7, Sector 7 Rohini, Delhi	8 <sup>th</sup> Apr, 2015	<ul style="list-style-type: none"><li>• Collection and donation of clothes</li></ul>
3.	First Anniversary Celebration of Swachh Bharat Abhiyan DIAS	13 <sup>th</sup> Nov and 16 <sup>th</sup> Nov, 2015	<ul style="list-style-type: none"><li>• Staff members ensured the cleanliness of their work areas, cabins, cupboards, almirahs etc</li><li>• Sanitation Drive by students</li><li>• On the spot Essay Writing Competition</li></ul>
4.	Visit to Animal Shelter- 'Friendicoes' No 271 & 273, Defence Colony, Flyover Market, Jangpura Side, Delhi 110024	14 <sup>th</sup> Oct, 2015	<ul style="list-style-type: none"><li>• Donations</li><li>• Students provided care to animals</li></ul>
5.	Diwali Celebrations at 'Ashran' orphanage A-46, New Multan Nagar, Surya Enclave, Paschim Vihar, Delhi	9 <sup>th</sup> Nov, 2015	<ul style="list-style-type: none"><li>• Donations</li><li>• Teaching poems</li><li>• Spending Quality time with children</li></ul>



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## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	-	-	-
Class rooms	10	-	-	-
Laboratories	06	-	-	-
Seminar Halls	02	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	25	25 computers + 4 Epson LCD	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Institute has following systems for Administration and Library Management:

- Tally Software for Accounting,
- Student Data Management System,
- OPAC – Library Management System

#### 4.3 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20253				20253	
Reference Books	6422				6422	
e-Books	200				200	
Journals	107	2,06,160			107	2,06,160
e-Journals	656				656	11,500
Digital Database	-				-	
CD & Video	85				85	
Others (specify)	-				-	



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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	190	06	6MBPS	ALL	-	09	02	52
Added	25	-	10MBPS	ALL	-	00	02	-
Total	215	06	16MBPS	ALL	-	09	02	52

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Institute organizes various training programmes for Faculty, Staff and Students for technological advancements. In addition they are also encouraged to attend such programmes / Certificate Courses organised by other Institutions / University for the Technological upgradation.

The details of the faculties / staff / students who have attended the programmes are mentioned below:

- Workshop on VIRTUAL LABs (An initiative of Ministry of Human Resource Development under the national mission on Education through ICT) was attended by Mr. Neeraj Juneja. The workshop was organised by Center of Excellence for E-Security, School of Computer Science & Engg. Lingaya's University, Faridabad & VLAB Team Indian Institute of Technology, and Delhi on 26-November 2014. The aim of the workshop was to provide details for establishing Virtual Labs. VLAB can be designed to provide remote access to labs in various disciplines of science and engineering. Virtual labs do not require any additional infrastructural set up for conducting experiments at user premises. One computer terminal with broadband internet connectivity is all that needed to perform the experiment remotely.
- 21<sup>st</sup> International Engineering & Technology Fair (IETF-2015) , organised by Confederation of Indian Industry (CII) on 27 Feb.2014, was attended by MCA II Semester students and Ms. Dimple Chawla & Mr. Neeraj Juneja. The event showcased technology solutions related to areas like logistics, metal and metallurgy, solid waste management and water management, among others. Many products like Water ATM, 3D printer, a new irrigation pump from Kirloskar, bullet train, etc, were major attractions at the event. The focus of IETF was on Make in India – the noble idea expected to take Indian entrepreneurs to the global market with international standard products and services.



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- Delhi State EDUSAT Network, Delhi Technological University, Delhi has convened a meeting to discuss effective utilisation of Edusat network, Feedback regarding the course contents, suggestions on New courses, Lectures on Advance / Specialised courses, feedback on problems in SIT operations. The meeting was attended by Dr. Barkha Bahl, Professor & Mr. Hemant Rana, Lab Technician. Suggestions were provided for the effective utilisation of Edusat network
- Students and faculty members have attended various sessions on Internet Governance and Networking aspects during Indian Engineering Task Force (IETF- 94), a capacity development programme in India. The Institute was a remote hub for IETF-94, Yokohama, Japan from 2<sup>nd</sup> Nov. 2015 to 6<sup>th</sup> Nov. 2015. The IETF-94 was organised by National Internet Exchange of India (NIXI), a Non-Profit Organisation under section 25 of the Companies Act, 1956 for peering of Internet Service Providers (ISP)s envisages to create more awareness in the country by familiarizing the citizens about its activities & on the pertinence of Internet Governance, which would help the citizens in taking more informed decisions on the Internet related areas.
- The Corporate Industry Interface Forum conducts various Guest Lectures on the topics related to Technological Advancements, wherein eminent people from the Industry are invited to interact with the students with the aim to prepare them better for the industry.
- In view of the Technological growth of students, the students are encouraged to opt for the Research based projects wherein they have to identify new research areas which may include Networking & Internet access.

4.6 Amount spent on maintenance in lakhs :

i) ICT	14.36
ii) Campus Infrastructure and facilities	25.15
iii) Equipments	44.92
iv) Others	-
<b>Total :</b>	<b>84.43</b>



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## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The institution has formed forums to extend support services to their students. They include Students Technology Forum (STF) and Students Industry Interface Forum (SIIF).

SIIF provides Placement Assistance and prepares students for the corporate world.

The STF conducts various extra-curricular and co-curricular activities for holistic development of the students.

IQAC contributes towards enhancing Awareness about Student Support Services is undertaken through:

1. **Presentation:** Initially students are made aware about various Student Support services available at the institute through presentation on the orientation day.
2. **Members of STF and SIIF:** Meeting of the faculty advisors of the forums is conducted for selecting the Student Governing body members of Student Technology and Student Industry Interface Forums.
3. **Regular Meetings:** Meetings are conducted by the faculty advisors and student committee members to plan for the activities to be conducted during the session for students. The planned activities are noted down in the committee register and meeting of the committee members is held with the IQAC coordinator and the Director for further monitoring.

Under STF, co-curricular activities like celebration of National Education Day, Good Governance Day, World Lung Foundation Day and extra curricular activities like Annual Cultural Fest, "Ecstasy" wherein students from various colleges of Delhi and NCR actively participate, in addition to various inter as well as Intra College competitions are organized with the active participation of student volunteers. Also, the Institute encourages the students to inculcate the feeling of responsibility towards the society through Social Responsibility Cell, Kartavya, wherein the student volunteers visit Asharan, an orphanage, Chalo Gaon ki Aor, an NGO, Triveni Devi Vridh Asharam, an old age home, Goonj, an NGO, ISkon Temple, Rohini and Arya Samaj Mandir, Rohini on a regular basis and fulfill their needs as per the requirement. In addition the students who have associated themselves with NSS unit perform various duties entrusted to them though the NSS cell, which includes participation in World Yoga Day, Drug Abuse Prevention Seminar etc.

4. Monetary help in the form of scholarships are provided to Economically Weak and Meritorious students under the Student Welfare Scholarship Scheme. Following students have received scholarship in the past one year:



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<i>For May 2015</i>		
Deepak Singh	MCA III	Batch 2013-16
Radhika Kakkar	MCA III	Batch 2013-16
Shobhit Sharda	MBA I	Batch 2014-16
Bhawna Warikoo	MBA I	Batch 2014-16
<i>For December 2015</i>		
Deepak Singh	MCA IV	Batch 2013-16
Summi Singh	MCA II	Batch 2014-17

5. The institution has a separate cell for prevention of sexual harassment chaired by a senior female faculty to take care of the specific needs of female students and employees.
6. The institution has infrastructure which enables easy access to differently-abled students.
7. Alumni association of the institution holds alumni meets on a regular basis. The alumni help the current students in providing placement assistance and also assist them to enhance their employability.
8. The institution also brings out a quarterly Newsletter – DIAS Times which showcases the various activities carried out at the institution and also contains current information regarding the changes in the corporate world.
9. The Entrepreneurship Development Cell at the institute motivates, encourages and provides guidance to budding entrepreneurs through various sessions, wherein entrepreneurs from all fields are invited to share their experiences with the students. Business plan competitions, skill development courses, like digital marketing, MSME certification programs and their related lectures are conducted to provide support to the interested students who wish to start their own ventures in the near future.

## 5.2 Efforts made by the institution for tracking the progression

1. The institute has the policy of taking feedback after the completion of various activities and sessions to make sure their effectiveness and utility for the students.  
Feedback is analysed by the various activity co-ordinators and on the basis of the report, relevant improvements are being made.
2. A suggestion box has been installed in the institute premises to facilitate suggestions from students regarding overall improvements in the institute.  
The dropbox is opened every month and in case of any suggestions, after due deliberation by a committee comprising of the Director and the heads of the departments, changes are introduced.
3. Records of the students who have started their own ventures are maintained for our future reference.
4. Details of students who clear, public service examinations are also maintained.



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**5.3 Details of the admitted Students**

Programme & Batch	Total No. of students		No. of students outside the state	No. of International Students	Gender		Category					Demand Ratio %	Drop out%
	Admission	Actual			Male %	Female %	Gen	SC	ST	OBC	PH		
MBA 2015	121	120	16	0	50	50	106	15	-	-	-	99.17%	1.65%
MBA 2014	121	116	19	0	58	42	118	03	-	-	-	95.86 %	4.13 %
MCA 2015	54	54	10	0	57	43	54	-	-	-	-	90%	0%
MCA 2014	53	04 (Migrated)	06	0	54	46	57	-	-	-	-	95 %	0%
MCA 2013	60	54	09	0	80	20	60	-	-	-	-	90%	0%

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

1. The institute performs following to provide coaching for competitive examinations:
  - a) Competitive books and magazines are made available in the library for ready reference of the students
  - b) Lectures/ Sessions on quantitative aptitude, logical reasoning, etc. are conducted by organizations like Career Launcher, NIIT Technologies to prepare students for competitive examinations
  - c) MOU has been signed with MRS Consulting Services to conduct various sessions on a regular basis to qualify in the competitive examinations
  - d) To improve the performance of students in competitive examinations, various practice sessions and mock tests are being organized on weekly basis during General Proficiency Classes for MCA and Managerial Skill Development Classes for MBA students, both of which are Non-University Examination Scheme (NUES).

No. of students beneficiaries

170
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### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="02"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text" value="3"/>

### 5.6 Details of student counseling and career guidance

The students are provided with counselling regarding academic, personal, career and psychological matters by the faculty members, alumni and other experts from the industry during various mentoring sessions.

The Institution has a student body, Students Industry Interface Forum (SIIF) which is ably assisted by two faculty advisors. The forum arranges interactive session of students with eminent corporate persons on a regular basis for their career growth. Mock interviews & tests, group discussion sessions, aptitude preparation sessions are conducted to increase the student preparedness for the final interviews and placements. Alumni interactions help them comprehend the requirements of the employers. Following is the list of sessions conducted during the year:

- Alumni Interaction Session to address MCA Students by Ms. Aditi and Mr. Ujjawal on 25.04.2015
- Alumni Interaction Session on "Career Guidance and Future Prospects" for MBA and MCA students by Mr. Sunil Antil, Tax Assistant, Income Tax Dept. (CBDT), Ministry of Finance, Govt. of India, Mr. Varun Kumar, Senior Manager, Corporate Banking, Kotak Mahindra Bank, Ms. Pravleen Kaur, Ms. Akanksha Gupta, Manager, Financial Planning & Analysis, OLX Global and Mr. Balkishan on 02.05.15
- Mock Interview Session by alumni members on 8.08.2015
- Session on 'Cracking Job Interviews' by Mr. Manish, Chief Training Consultant, MRS Training Pvt. Ltd. on 06 February 2015
- Session on 'Resume Building' by Mr. Abhishek Malik, Trainer, Appin Technology on 13 November 2014
- Session on 'Group Discussion Skills' by Mr. Abhishek Malik, Trainer, Appin Technology on 14 November 2014
- Guest Lecture on 'Effective Communication' by Ms. Naveena Sawhney, Corporate Trainer on 17 November 2014
- Session on 'Career Counselling Session' by Mr. B.K. Paul, Free Lance Trainer, HR Consultant on 21 January 2015
- Session on 'Enhancing Group Discussion Skills' by Ms. Naveena Sawhney, Corporate Trainer on 24 January 2015



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- Session on 'Mock Interviews' by Ms. Naveena Sawhney, Corporate Trainer on 27 January 2015
- Session on 'Cracking Job Interviews' by Mr. Manish, Chief Training Consultant, MRS Training Pvt. Ltd. on 06 February 2015
- Guest Lecture on "Introduction to Personality Development" for MBA I by Mr. Manish Sharma, Trainer, MRS Training Services by 11 August 2015.
- Lecture on 'Opportunities in the Functional Areas of Marketing, Finance and Human Resource' for MBA I & III Semester Students by Mr. Ankush Bakshi, Director and Founder, STUPID Strategies on 12 August 2015
- Training Programme on M-Learning by Mr. Abhay Mahajan, Rockstand Digital Private Limited for MCA I & III, MBA I & III Semester Students on 14 August 2015
- Session on "Understanding the Corporate Behaviour" for MBA III by Mr. Manish Sharma, Director & Chief Training Analyst, MRS Training Services on 18.08.2015
- Placement Session on "Career Opportunities in Financial Sector" for MBA III at 1:00 PM- 3:00 PM by Mr. J.P.S. Rajput, Strategic Consultant on 22 August 2015
- Interactive Alumni Session on "New Career Opportunities" for MBA Students at 3:00 PM By Mr. Anand Subramaniam, Department Manager, HCL Tech, IOMC on 22 August 2015
- Session on "Creating the First Impression: Introduce Yourself" by Mr. Manish, Trainer, MRS Training for MCA I, III & MCA V students on 24 August 2015
- Session on "Handling Group Discussion" by Mr. Manish, Trainer, MRS Training for MCA I, III & V Semester students on 31 August 2015
- Session on "Psychometric Testing" by Shri Manish Sharma, Director & Chief Training Analyst, MRS Training Services for MBA III Semester on 02 September 2015
- Session on "Introduction to AMCAT EXAM" by Shri Jayesh Goswami, Client Relationship Manager, Aspiring Minds for MBA III on 03 September 2015
- "An Alumni Interaction Session" by Shri Lakshay Pahwa, Business Development Manager, Jaro Education for MBA III on 04 September 2015
- A Session on "Group Discussion Skill" by Mr. Manish Sharma, Director & Chief Training Analyst, MRS Training Services for MBA III semester students on 07 Sept 2015
- A Session on "Personality Analysis" by Mr. Manish Sharma, Director & Chief Training Analyst, MRS Training Services for MBA I semester students on 07 Sept 2015
- 'An Alumni interaction Session' By Ms. Savika Tayal, Ms. Jagriti Chhabra (Analyst, Blackrock) and Ms. Ashita Singh (Research Associate, S&P Capital IQ) for MBA III Semester Students on 19 Sept 2015
- Guest Lecture on 'Role of IT in Aviation Sector' By Mr. Davesh Shukla, Chief Information Officer & Vice President IT, GMR Delhi International Airport Ltd., for MCA Students on 28 Sept 2015
- Session on "Bettering Interview and Group Discussion" By Mr. Manish Sharma, Director & Chief Training Analyst, MRS Training Services for MBA III Semester Students 3:30 PM to 05:00 PM in the Institute on 1 Oct 2015.
- Guest Lecture on "Selling in Socially Connected World" By Mr. Puneet Kataria, Vice President Sales, Kayako for MBA III Semester Students on 3 Oct 2015



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- Session on “Time and Stress Management” By Mr. Manish Sharma, Director and Chief Training Analyst, MRS Training Services for MBA I Semester Students on 5 Oct 2015
- Session on “Time and Stress Management” By Mr. Manish Sharma, Director and Chief Training Analyst, MRS Training Services for MCA I, III, V Semester Students on 6 Oct 2015
- Conducted English Communication Classes by Ms. Naveena Sawhney, Freelance Trainer for MBA III (Finance Specialization) Semester Students on 6 Oct 2015
- Conducted AMCAT Exam By Mr. Jayesh Goswami, Client Relationship Manager, Aspiring Minds for MBA III Semester Students on 7 Oct 2015
- Conducted English Communication Classes by Ms. Naveena Sawhney, Freelance Trainer for MBA III (Finance Specialization) Semester Students on 8 Oct 2015
- Conducted English Communication Classes by Ms. Naveena Sawhney, Freelance Trainer for MBA III (Marketing Specialization) Semester Students on 9 Oct 2015
- Conducted English Communication Classes by Ms. Naveena Sawhney, Freelance Trainer for MBA III (Finance Specialization) Semester Students on 13 Oct 2015
- Conducted English Communication Classes by Ms. Naveena Sawhney, Freelance Trainer for MBA III (Finance Specialization) Semester Students on 14 Oct 2015.
- Value Added Course on “Train the Trainer” by Ms. Ruchika Sharma, Asst. Professor, DIAS for MBA III (HR Specialization) Semester Students on 15 Oct 2015
- Session on “Bettering Interview and Group Discussion” conducted by Mr. Manish Sharma, Director and Chief Training Analyst, MRS Training Services for MBA I& MBA III Semester Students on 17 Oct 2015
- Guest Lecture on “Customer Relationship Management” by Mr. Apoorv Ailawadi City Marketing Head, Swiggy.com for MBA III Semester Students on 7 Nov 2015.

No. of students benefitted                      120

MBA placements  
2012-14: 104 students  
2013-15: 110 students  
MCA placements  
2011-14: 52 students  
2012 – 15: 51 students

### 5.7 Details of campus placement

Programme & Batch	On campus			Off Campus
	Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
MBA 2012-14	65	115	104 (90.43%)	-
MBA 2013-15	71	120	110 (92%)	-



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MCA 2011-14	-	52	52 (100%)	-
MCA 2012-15	-	51	48 (95%)	3 (5.45%)

**LIST OF COMPANIES VISITED**

MBA (2012 – 14)	MBA (2013 – 15)	MCA (2011 – 14)	MCA (2012 – 15)
Aspiring Minds	Blackrock	Indus Valley Partners	Indus Valley Partners
Aseem Global Ltd.	Lava International	Leeway Hertz	Nagarro
Perfact Care	99 acres	IntelliGrape Software Pvt Ltd.	IBM, Intelligrape Pvt. Ltd.
99 Acres.com	Jaro Education	High Court of Delhi	NIIT Technologies Pvt. Ltd.
Mirus Solution	Mirus Solutions	NIIT Technologies	Expicient Software Technologies All E Technologies India Mart
Grail Research	Rural Management Consultancy Pvt Ltd	CFE India, Mphasis, Wheebox	Daffodil Softwares Pvt. Ltd., Computer Science Corporation
University 18	Ceasefire Industries	DaffodillSoftwares	Expecent Software Technologies
Mastec	ICICI Securities	CFE India, Xerox India	Academia Guru NIIT Technologies
Blackrock	Toluna Industries	Jironone Software*	Academia Guru Iyp
ICICI Securities	Fox Global	Reval India	NIIT Technologies
Luxotica	Shiksha.com	AppzStudios	WIPRO
XL Dynamics India Pvt. Ltd.	Indiamart.com	Utopia Mobile*	Blue Dart Techonologies
Rural Naukri	Maansource	Safenet	Mphasis
Naukri.com	Naukri Gulf	OSS Cubes	Computer Science Corporation
Akash Institute	Eduexcellence	eClerx service Ltd.	Pragiti Internet Ltd.
Naukri Gulf	Jims	IVP, Mphasis	Aon Hewitt
Jaro Education	Cosmic Groups	Mphasis, Xerox	Pragiti Internet Ltd.
Resultrix	Bajaj Capital	Vecto Scalar Technologies	NIIT TECHNOLOGIES KNOWNOYMOUS
Aseem Global	Thomas Cook Pvt Ltd.	WT Technologies*,	NIIT Technologies



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Ltd.		Absolute Data,IMBR	
Vaptech Inc	WNS	IVP	Progressive Infotech
Aspiring Minds	Copal Amba	Soft Bang Technologies	Absolute Data
Mansukh Securities	Human First Consulting	Shashwat Web Technologies *,HCL Technolgy	Absolute Data NIIT Technologies
Blackrock	Ernst and Young	IMBR International	Absolute Data
Exevo	Indulge Beverages	HCL Technology	Pragiti Internet Ltd.
GENPACT	Aakash Institute	IntelliGrape Software Pvt Ltd.	Foetron
Convergys	Moody's Corporation	Tolluna Softwares	Imbr
Grail Research	TDI	IVP	Agnicient Technologies
Select city walk	Serco	Excel Soft	Concot Technologies
Exevo	Accord Manpower Services	Absolute Data	Aspiring Minds
Man Source	Virtuoso Recruitment Solutions	Tolluna Softwares	Concot Technologies
Man Source	SDV Engineering Associates P Ltd.		
Acres n Inches	Spectral Consultants		
HDFC Life	ZS Associates India Pvt Ltd		
Indian Army	Nikon Digital Care		
IBM Daksh	Mansukh Securities		
Exevo	Clixlogix Technologies Pvt. Ltd.		
SCIT Solutions Pvt. Ltd.	Revival Management Ltd.		
NIIK Partners	Inteligrape		
Aon Hewitt	Qservices		
Asahi Ropes	Auctus Consulting		
AXIS Bank	DPMI		
Prithvee Propmart pvt. ltd.	Corporate Edge Solutions		
Aon Hewitt	Genpact		
Black Rock	Sourcing Valley		
Genpact	Stupid Strategies		
Auctus Consulting	Ekrehmat Productions		
DV Ship Management	Mediators Consultancy		



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Integron	Infocom Network Ltd.		
Infosys	FS Logistics		
Silver Skills	IGMPI		
HR – Manipur	TDI		
Moodys			

### 5.8 Details of gender sensitization programmes

Gender sensitization programmes being conducted at Dr. A. P. J. Abdul Kalam University, Noida on 29.12. 2015 was attended by Faculty member Dr. Barkha Bahl and staff member Ms. Geeta Oberoi. The programme was on “Sensitizing the Management and Teachers of Technical Institutions’ to ensure time bound implementation of various measures to be taken to tackle the menace of sexual crime against women to promotes the gender sensitization.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level   
 No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	6	24,000
Financial support from government	2	34,000
Financial support from other sources		



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Number of students who received International/ National recognitions		
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5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

**ANUGOONJ 2015 VOLUNTEERS**

S.No.	Event Name	Volunteer's Name
1	Inauguration	Damini, Neha, Pragya, Apoorva, Shilpa
2	Debate English	Shivam, Sonali
3	On the spot painting	Arushi, Khayati
4	Classical vocal solo	Garima Bains, Poonam, Garima
5	Quiz	Nitin, Kunal, Aakash, Ritika gupta
6	Poetry(Hindi)	Nikita Singh, Arushi Dhawan, Deepak
7	Creative writing (English)	Arushi, Khayati, Rohan
8	Choreography	Anjali, Saurabh
9	Footloose	Kartik, Amandeep, Saaniya, Nikita, Anjali, Saurabh, Chandan
10	Cartooning	Rohan, Himank
11	Group song(indian)	Meghna Mishra, Kshitij, Vanita
12	Battle of bands	Vaibhav, Saaniya, Deepak, Naveen
13	Street dance	Ashish, Rohan
14	Street play	Ashish, Garima Bains
15	Western vocal(solo)	Deepanshu Gupta, Shruti Lav
16	Debate (hindi)	Deepak Singh, Nikita Singh, Jyoti Sharma
17	Creative writing (Hindi)	Arushi, Khayati
18	Poetry (English)	Bhawna, Jyoti
19	Nach baliye	Amandeep, Isha, Aman, Ayush
20	Mono acting	Shruti, Deepanshu gUpta
21	One act play	Namra Vakani
22	Classical dance	Mansi, Aashima
23	Just a minute	Megha Mishra, Divya





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24	Rangoli	Lipi, Anuprerna
25	Collage	Astha gupta, Deepak jha, Payal Goyal
26	Group song (western)	Arushi, Khayati, Rohan
27	Clay modeling	Paridhi Gupta, Nikita Singh
28	Folk dance	Pragya Jayaswal, Garmia Nanda, Ishu munjal, Himank
29	Light vocal (indian)	Rishab, Ashish, Himank
30	Mr. & Ms. Anugoonj	Saaniya, Vaibhav, Astha, Saurabh, Rishabh

5.12 No. of social initiatives undertaken by the students

5

S.No	Name & Address	No. of Visits/ Dates of Visit	Type of Activities
1.	'Asharan' Orphanage A-46, New Multan Nagar, Surya Enclave, Paschim Vihar, Delhi	26 <sup>th</sup> Feb, 2015	<ul style="list-style-type: none"> <li>• Donations</li> <li>• Teaching poems</li> <li>• Teaching art and craft</li> <li>• Spending Quality time with children</li> </ul>
2.	Clothes Donation Drive Goonj NGO, Flat No. 12B, First Floor, Khukhrain apartment (Opp. DDA Market Sector-13), Sector-13, Rohini, Delhi- 110085 Arya Samaj Mandir, C7, Sector 7 Rohini, Delhi	8 <sup>th</sup> Apr, 2015	<ul style="list-style-type: none"> <li>• Collection and donation of clothes</li> </ul>
3.	First Anniversary Celebration of Swachh Bharat Abhiyan DIAS	13 <sup>th</sup> Nov and 16 <sup>th</sup> Nov, 2015	<ul style="list-style-type: none"> <li>• Staff members ensured the cleanliness of their work areas, cabins, cupboards, almirahs etc</li> <li>• Sanitation Drive by students</li> <li>• On the spot Essay Writing Competition</li> </ul>
4.	Visit to Animal Shelter- 'Friendicoes' No 271 & 273, Defence Colony, Flyover Market, Jangpura Side, Delhi 110024	14 <sup>th</sup> Oct, 2015	<ul style="list-style-type: none"> <li>• Donations</li> <li>• Students provided care to animals</li> </ul>
5.	Diwali Celebrations at 'Ashran' orphanage A-46, New Multan Nagar, Surya Enclave, Paschim Vihar, Delhi	9 <sup>th</sup> Nov, 2015	<ul style="list-style-type: none"> <li>• Donations</li> <li>• Teaching poems</li> <li>• Spending Quality time with children</li> </ul>

5.13 Major grievances of students (if any) redressed:

The students had a grievance regarding availability of variety of food items in the canteen. The same has been redressed by increasing the variety of food items in the canteen.





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## Criterion – VI

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

We strive to provide quality learning environment for imparting holistic education that inculcates professional excellence, induces competitive spirit and instils leadership quality to carve a niche in the changing global scenario.

DIAS believes in Learning to Excel and Excelling to Serve. The aim of the institute is to develop a unique culture that seeks to scale heights of glory through ethics, passion and perseverance. The guiding philosophy of the institute is to enhance team spirit, integrity and commitment to serve the cause of humanity

#### **6.2 Does the Institution have a management Information System**

The institution has a Management Information System. The following Online systems are maintained

1. Tally Software for accounting purposes
2. Student Data Management System
3. OPAC-Library Management System

Along with online maintenance of information, manual information system is also maintained at our institute through:

1. Payroll Management System
2. Inventory Management System
3. Employee Management System

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

The institute adheres to the syllabi formulated by GGSIP University and the faculty of the Institution also actively participates in updating the curriculum.

To further strengthen and enhance the curriculum, following value addition courses were conducted for both MBA and MCA students. Further students were encouraged to take up various certification courses to enhance their skills. They are as follows:

##### **MBA Programme**

S.No.	Activity	Date
1	Digital Marketing Boot Camp	01.05.2015 to 02.05.2015
2	Certificate Program on Financial Markets through E-Views	March 2015
3	Workshop on Microsoft Excel	29.07.15



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4	Value Added Course on Soft Skills Development	18.08.2015 to 26.10.2015
5	15 days workshop on 'Entrepreneurship Development Programme'	7.09.2015
6	Value Added Course on "Train the Trainers"	10.09.2015 to 15.10.2015
7	Advanced Databases	03.09.2015, 11.09.2015, 12.09.2015, 15.09.2015
8	Train the Trainer	
9	Soft Skill Development	

**MCA Programme**

S.No.	Activity	Date
1	Android Certificate Program	February 2015
2	Digital Marketing Boot Camp	01.05.2015 to 02.05.2015
3	Workshop on "Data Analytics"	22.08.2015
4	Advanced Databases	03.09.2015, 08.09.2015, 09.09.2015, 11.09.2015, 12.09.2015, 15.09.2015
5	Indian Engineering Task Force (IETF) Capacity Building Program (IICB)	02.11.2015 to 04.11.2015

Twenty nine students had undertaken Online Certification Courses in Marketing. The list of courses is given below:

S.No	Course Title	Organization/ Institute
1.	Professional Social Media	Intelligent Communication Systems India limited
2.	Advanced Digital Marketing Training Program	Delhi School of internet Marketing
3.	Diploma in Social Media Marketing	Alison's
4.	Diploma in Customer Service	Alison's
5.	Growth Strategies for Business	Alison's
6.	Advertising and Society	Duke University
7.	E- Commerce- Introduction to Internet Marketing Strategies for Business	Alison's
8.	Diploma in business Management and Entrepreneurship	Alison's
9.	eMarketing Course	Alison's

**6.3.2 Teaching and Learning**

- Admission of students in the MBA and MCA Programmes are carried out entirely by the University through centralized counselling process.



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- The institution employs 'Student-Centric Approach'. The latest audio visual aids are used to train the students. The students prepare presentations on the latest topics and also develop case studies by comprehending and analyzing the current corporate problems. The best case studies are also published in the Institute's newsletter DIAS TIMES.
- The students take up live projects and research oriented projects to understand the challenges faced by the business organizations.
- The students are also encouraged to present and publish their papers in association with the faculty. Many MBA students have presented and published their papers in association with the faculty, in various National and International Conferences
  
- The details are as follows:
  - **Publications in Journals:**
    - Research Paper on "Effective Packaging: A Stimulation to Buying Behavior" is published in IITM journal of Management & IT, Vol. 5, issue 2 i.e. July- December, 2014 with ISSN No. 0976-8629. (Dr. N. Malati, Ms Ruchika Sharma and **Bhavya Garg**)
    - Research paper on "An Empirical study on sustaining service quality at Big Bazar" is published in refereed management journal, Ansal University Business Review with ISSN No. 2320-0502. (Ms. Ruchika Sharma and **Rahul Juneja**)
    - Research Paper on "Job Crafting: An Emerging Technique for Organizational Sustenance" is published International Conference on 'Progressing towards Responsible Economy: Issues and Perspectives' held on 10<sup>th</sup> January, 2015 at DIAS. (Dr. N. Malati and **Niti Chopra**)
    - Research Paper on "Analysis of Impact of Dividend Announcement of Banking Firms is published International Conference on 'Progressing towards Responsible Economy: Issues and Perspectives' held on 10<sup>th</sup> January, 2015 at DIAS. (Dr. Ruchi Gupta and **Gursimran Kaur**)
  - **Case studies published in DIAS Times, Institute's Quarterly Newsletter**
    - Case Study- "The Big Journey of Big Bazaar": Charu Gupta, Assistant Professor, DIAS, Lakshay Pahwa and Jatin Students, DIAS
    - Case Study: Shreya Singhal Vs. Union of India: Ms. Ritika Sharma, Student - MBA, DIAS
    - The Advent of 4G and LTE in India and a case study of Bharti Airtel : Charu Hasti, Assistant Professor, DIAS, Akansha Aggarwal and Saurabh Sharma, MCA Students, DIAS
    - Internet of Things: A Case Study: Mr. Kamal Upreti1, Assistant Professor, DIAS, Pulkit Manocha and Mr. Nikhil Singh, Students, DIAS
    - Case Study on Munnar Tea Plantation Strike, Kerala, Ms. Arushi Dhawan, Ms. Mansi Dhir, Students, DIAS.
  - **Papers Presentations in Seminars/ Conferences**
    - Paper titled "Empirical Evidence on Employer Branding and Its Impact on the Formation of Psychological Contract" was presented at the international conference on "Building Tomorrow's Organizations – Leadership, Management and Diversity" on 14<sup>th</sup> Feb 2015 at PhD. House, New Delhi. (Ms. Ruchika Sharma and **Garima Bains**).



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- Paper titled “Job Crafting: An Emerging Technique for Organizational Sustenance” was published International Conference on ‘Progressing towards Responsible Economy: Issues and Perspectives’ held on 10<sup>th</sup> January, 2015 at DIAS. (Dr. N Malati and **Niti Chopra**)

### 6.3.3 Examination and Evaluation

- The evaluation of the students for senior batches of MBA and MCA was done using two components:
  - External Evaluation (60) through a Semester-End Term Examination and
  - Internal Evaluation (40) is done by the faculty teaching the courses in the following ways:
    - Presentation on the subject topic (15 marks)
    - Written Test of every subject (15 marks)
    - Class Attendance (5 marks)
    - Class Participation (5 marks) which is evaluated through:
      - Class Tests
      - Class Activities
      - Subject Assignments
- The students are given a **MOODLE Test** in every subject to test their conceptual knowledge.
- The evaluation of the students for first year MBA and MCA was done using one written test.
  - External Evaluation (75) through a semester end term examination and
  - Internal Evaluation (25) done by faculty teaching the course.
    - Written Test of every subject (15 marks)
    - Class Attendance (5 marks)
    - Class Participation (5 marks) which is evaluated through:
      - Class Tests
      - Class Activities
      - Subject Assignments

### 6.3.4 Research and Development

Various Research strategies have been adopted by the institute to motivate and promote research environment in the institute. These include:

- Encouragement for faculty to:
  - Attend and present papers in various seminars and conferences
  - Attend Faculty Development Programmes
  - Become resource persons for conducting FDPs and Workshops to enhance the research orientation.
  - Write research papers along with the students to inculcate research culture in them.
  - Take sabbatical leaves for undertaking research.
- Organizing annual Faculty Development Programmes in the area of management and computer applications.
- The institute has considered research work of the faculty as one of the parameter in Faculty Appraisal Form, to evaluate the performance of faculty.



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- Institution has unique distinction of publishing a Bi-annual International Journal “DIAS Technology Review” (The International Journal for Business and IT) listed in the Cabell’s Directory, USA & SSRN and a Quarterly Newsletter “DIAS Times”.

**The details of the Faculty Development Programmes conducted at the Institution and attended outside the Institution is as follows:**

- Two –Day Faculty Development Programme on “Structural Equation Modelling with AMOS” on 12<sup>th</sup> -13<sup>th</sup> June 2015 at DIAS.
- Two-Day Faculty Development Programme on “Tools and Techniques of Soft Computing” on 19<sup>th</sup> and 20<sup>th</sup> June 2015 at DIAS.

**FDPs attended outside the Institution:**

- Two Management faculty members have attended a 7 Day Summer FDP - Management on “Advanced Research and Consultancy”, 4-10<sup>th</sup> June 2015.
- 5 days FDP on "Scientific Research Methodology using MATLAB" at Rukmani Devi Institute of Advanced Studies from 2<sup>nd</sup> June to 6<sup>th</sup> June
- 2 days FDP on "Research Methodology Using SPSS" at Guru Nanak Institute of Management from 1st - 2nd August 2015
- Two Days Faculty Development Programme on “Indian Management Education: Towards the Next Orbit” organized by Education Promotion Society for India on 28 -29 April 2015

**Following are the papers published by the faculty in National and International Journals:**

Total No. of Papers Published		
National Journal	:	15
International Journal	:	05
Proceedings of Seminars/ Conferences	:	19

**Publications in National Journals:**

1. N.Malati, “Effective Packaging: Simulation to Buying Behaviour with respect” IITM Journal of Management and IT, December 2014.
2. Jaitly Roma, Work-Life Loyalties: A New Outlook for Dual career Couples” , published in Bi-annual refereed management journal 'Efulgence' released by RDIAS, issue- December 2014.
3. N.Malati, “Employer Branding: The New Age Mantra for Organizational Differentiation”, Journal of Practicing Managers, Vol. 4, No.1, January-June 2014, 1-7.
4. Chatwal Haritika, “A phase-wise Empirical Analysis of Integration between NSE & NYSE”, Accepted for Publication in MAIMS Journal of Management, Vol. 9(2).
5. Chaddha Neetu, “Analysing Association of Bombay Stock Exchange (BSE) With American Stock Exchange (NASDAQ)”, SCMS Journal of Indian Management Vol. XII, Number II, (April – June, 2015).
6. Bhatia Shilki, “Corporate Social Responsibility (CSR) Regulatory Framework: Implementation of the New Companies Act 2013 in select Automotive Companies”, MAIMS Journal Of Management, Vo.10, No.2, October 2015.



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7. Sharma Ruchika "Work- Life Loyalties: A New Outlook for Dual Career Couples", Published in bi-annual refereed management journal *Effulgence* released by RDIAS, December 2014.
8. Sharma Ruchika "Empirical Evidence on Employer Branding and Its Impact on the Formation of Psychological Contract" to be published in *JIMS 8M (The Journal of Indian Management & Strategy)* Issue April-June, 2015.
9. Sharma Ruchika "Effective Packaging: A Stimulation to Buying Behavior" is Published in *IITM journal of Management & IT*, Vol. 5, issue 2 i.e. July- December, 2014.
10. Sharma Ruchika "An Empirical study on sustaining service quality at Big Bazar" Published in refereed management journal, *Ansal University Business Review*.
11. Lamba Ashu, "Does financial performance improve post cross border merger and acquisitions? : A detailed study of Indian acquirer firms' financial performance across Target economy's development status and Financial Crisis" *Research Journal of Social Science and Management*, Vol 4, No. 9, 2015.
12. Chawla Dimple, "Case Analysis of Retail Supply Chains: Time Based Simulation in Neural Networks and Maximum Flow Networks", *DIAS Technology Review*, 23rd Issue, Volume 13, No. 1. ISSN-0972-9658, April-September 2015..
13. Hasti Charu, "Case Analysis of Retail Supply Chains: Time Based Simulation in Neural Networks and Maximum Flow Networks", *DIAS Technology Review*, 23rd Issue, Volume 13, No. 1. ISSN-0972-9658, April-September 2015
14. Hasti Charu, "Data Security in Cloud based Analytics", *CSI - 2015; 50th Golden Jubilee Annual Convention*, Computer Society of India (CSI), 2nd-5th December 2015.
15. Upreti Kamal, "Article on Dielectric and Polarization" *Physics Spectrum Magazine – ISBN -978-935-1766-858*, May, 2015.

**Publications in International Journals:**

1. N.Malati "A Qualitative Approach to Faculty Attrition Cost in Technical Institutions", *DIAS Technology Review* 22nd issue (October 2014 - March 2015).
2. N.Malati "A Qualitative Approach to Faculty Attrition Cost in Technical Institutions", ", *DIAS Technology Review* 22nd issue (October 2014 – March 2015).
3. Bhatia Shilki, "A Comparison of CSR Disclosure Guidelines and a Self-Prepared CSR Disclosure Index- A study of select Automotive Companies", *International Journal of Business Ethics in Developing Economies*.
4. Sharma Ruchika, "Qualitative Approach to Faculty Attrition Cost in Technical Institutions", *DIAS Technology Review*, 22nd issue (October 2014 – March 2015).
5. Upreti Kamal, "Image Filtering of Colored Noise Based on Kalman Filter", *Technia International Journal Computing Science & Communication Technologies* ISSN -0974-3375, Volume 5 Number 2: January 2015.

**Publications in Proceedings of Seminars/Conferences**

1. Chhatwal Haritika, "Financial Deepening: An Empirical Investigation in India, Proceedings of the International Conference on "Progressing Towards Responsible Economy: Issues & Perspective" on 10.01.2015 at DIAS





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2. Jaitly Roma, "Case Study on Flipkart: The Big Backlash", Proceedings of the International Conference on "Progressing Towards Responsible Economy: Issues & Perspective" on 10.01.2015 at DIAS
3. Chaddha Neetu, "Ethical Issues in Indian Insurance Industry", Proceedings of "Progressing Towards Responsible Economy: Issues and Perspectives" organized by DIAS, January 2015
4. Sharma Ruchika, "Employer Branding: A Contribution to Psychological Contract", Proceedings of International Conference on 'Progressing towards Responsible Economy: Issues and Perspectives' held on 10th January, 2015 at DIAS.
5. Gupta Charu, "A Study of Innovations in Indian Railways Enabled by Information Technology", Proceedings of National Conference on 'Innovations in IT, Management & Education – Digital India Initiative' (IIMEDI-2015) at MSI (Maharaja Surajmal Institute), Delhi held on 21st March, 2015
6. Gupta Charu, "Big Data Analytics: Current Efficacy Tool for Enhancing Business Performance", Proceedings of National Seminar 'Techno Tryst 2015: Innovations and Challenges of Information Technology' held on 14th March, 2015 at DIAS
7. Gupta Charu, "EPR (Extended Producer's Responsibility) in E-waste Management in India: A Comparative Study of Selected Consumer Durable Brands", Published in: Proceedings of International Conference on 'Progressing towards Responsible Economy: Issues and Perspectives' held on 10th January, 2015 at DIAS.
8. Kaur Balwinder, "Ethical Issues in Indian Insurance Industry", Progressing Towards Responsible Economy: Issues and Perspectives" organized by DIAS, January 2015.
9. Moha Divya, "Responsible Economy through Green Marketing" Proceedings of International Conference on 'Progressing towards Responsible Economy: Issues and Perspectives' held on 10<sup>th</sup> January, 2015 at DIAS
10. Bahl Barkha, "Online Employee Management Through Portal" Proceedings of National Seminar "Techno Tryst 2015: Innovations and Challenges of Information Technology" organized on 14.03.2015 at DIAS.
11. Bahl Barkha, "Inconsistency Quality Concerns For Spatial Database" Proceedings of 2<sup>nd</sup> International Conference on Computing for Sustainable Global Development (INDIACom), 2015 organized by BVICAM on 11-13 March 2015.
12. Enhances Mobile Securities Architecture" Proceedings of National Seminar "Techno Tryst 2015: Innovations and Challenges of Information Technology" organized on 14.03.2015 at DIAS.
13. Chawla Dimple, "Logistics Information Systems for Human Space Explorations: State of the Art and Emerging Technologies", National Seminar Techno-Tryst 2015: "Innovations and
14. Challenges of Information Technology", 14 March 2015
15. Hasti Charu, "Cloud: Motivation to use KM in Social Media", Proceedings of National Conference on "Information Security Risks – Techno Legal Management TeLMISR - 2015",
16. Mishra Tripti, "Catching The Pulse of Delhi Election Through Twitter Analytics" Proceedings of National Seminar Techno-Tryst 2015: "Innovations and Challenges of Information Technology", 14 March 2015
17. Tiwari Pratiksha, "Improving Selection Efficacy in through Decision Tree Analysis Emerging Tool in Responsible Economy" Published in: Proceedings of International Conference on



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'Progressing towards Responsible Economy: Issues and Perspectives' held on 10th January, 2015 at DIAS

18. Upreti Kamal, "Materialized Views in Data Warehousing Environment", International Conference on Facets of Business Excellence Leverage Information Technology for Strategic Advantage at IMT-Ghaziabad, Nov4-7,2014
19. Neha Rajan, "Intelligent Environment Enhances Mobile Securities Architecture", Proceedings of National Seminar "Techno Tryst 2015: Innovations and Challenges of Information Technology" organized on 14.03.2015 at DIAS.

**6.3.5 Library, ICT and Physical Infrastructure / Instrumentation**

- Number of books and periodicals presently available in the Institution's Library are as follows:
  - Total number of Volumes : 19984
  - Total number of Titles : 5471
  - Total number of e-journals through DELNET : 641
  - Total number of journals and periodicals : 114
- The software Visio Net was upgraded under the Annual Maintenance Contract
- The systems used in the language lab were updated with I3, fourth generation with 4GB RAM and 19 inch LED Monitors
- The Language Lab was made compulsory for all students.
- Language Lab Evaluation was conducted through a test to understand the extent of the learning of the students

**6.3.6 Human Resource Management**

It is imperative to have personnel policies that are dynamic and accommodative to create conducive working environment where employees can exhibit their best in conformance to the objectives of the institution. The HR Policies are formulated for sustainable growth, institutional effectiveness and employee satisfaction.

With focus on human resource, the policy aims at:

- Grooming of faculty and staff;
- Opportunity for career development
- Sharing personal and professional problems
- Motivating the faculty to excel
- Discipline and Commitment

The details have been mentioned in the HR Policy Manual of the Institute.

Further following are some of the Human Resource Management policies adopted at the Institute:

- All the details of the employees are recorded in respective service book maintained for the purpose in office.
- The performance and conduct of employees, staff & faculty, are monitored and evaluated.





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- Annual assessment of performance of all faculty members is undertaken for every employee and accordingly increments are given to the faculty.
- All faculty of MBA and MCA departments are constantly encouraged for their research pursuits.
  - Staff Development programmes are conducted to upgrade their skills:
- Faculty was provided with a Summer Break of six weeks (6<sup>th</sup> June-18<sup>th</sup> July'15)
- Faculty was provided with a Winter Break of 10 days(24<sup>th</sup> December-5<sup>th</sup> January'16)

**6.3.7 Faculty and Staff Recruitment**

- The qualifications and experience for all the posts are in accordance with the AICTE and GGSIP University norms. There is a transparent recruitment policy in vogue in the Institute for giving a fair chance to the deserving candidates.
- The recruitment process of the faculty includes issuing advertisement, inviting applications and shortlisting. The shortlisted candidates are called for presentation before the faculty followed by an interview by a duly constituted Selection Committee. Two Assistant Professors in MBA department and one in MCA department have been recruited in the academic session 2015-16.
- The administrative staff is also recruited through advertisement, screening followed by a written test, wherever applicable an interview by the Selection Committee. Besides graduation/ post graduation academic qualifications, incumbent must also possess relevant experience and must be conversant with the office procedures and practices. Two staff members have been regularised this year.

**6.3.8 Industry Interaction / Collaboration**

- The students are kept abreast with latest technology and expectations of the corporate world, industry – academia interface is a must. The Institute has conducted various workshops, guest lectures, personality development programmes for both MBA and MCA students to keep them abreast with the industry.
- Industrial Visits are organized for the students to provide practical exposure.

Following is the list of workshops/guest lectures/industrial visits organized by the Institute:

**Workshops**

- Fifteen Days' Entrepreneurship Development Programme ( One day classroom Training & 14 days E-Learning Module) by NIESBUD, MSME on 11.9.2014 by Prof. H.P.Singh, Chief Consultant, NIESBUD
- Two Days' Workshop on "Export- Import Procedures & Documentation" under the aegis of NIESBUD, MSME on 26.10.2014 – 27.10.2014, by
  - Prof. Sanjiv Mittal, Dean G.G.S.I.P. University
  - Prof. H.P.Singh, Chief Consultant, NIESBUD, Noida.
  - Mr. Anil Upadhyay, faculty, Staff Training College, O. B. C.
  - Mr.Navneet Gera, Faculty, BVIMR
  - Mr. Vijay Kaushik, Senior analyst, Edelweiss Financial Services



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- Two day' "DIGITAL MARKETING BOOTCAMP" on 1-2 May, 2015 in association with Buzzooka Infomedia Pvt. Ltd Mr.Somesh Jagga, CEO, Buzzooka Infomedia Pvt. Ltd.
- Certificate Program on Financial Markets using E-Views on 3-4<sup>th</sup> March'2015 by Ms Haritika Chatwal, Faculty, DIAS and Ms Neetu Chaddha, Faculty, DIAS
- One-Day "Workshop on Excel" on 29<sup>th</sup> July 2015 by Ms Dimple Chawla, Faculty DIAS and Ms Shalini, Boring Brands Pvt. Ltd.
- 15 days workshop on 'Entrepreneurship Development Programme', Dr. H.P.Singh, Chief Consultant, NIESBUD, Ministry of Micro Small and Medium Enterprises, 07.09.2015
- Corporate Workshop on 'JAVA Technology' Mr. Tanay Kishore Mishra Project Manager, Tata Consultancy Services, 13.10.2015

**Guest Lectures**

- Interactive Sessions with Young Entrepreneurs Mr. Siddhartha Sharma, C.E.O. Success Monks, on 20.8.2014
- Alumni Interaction Session to address MCA Students by Ms. Aditi and Mr. Ujjawal on 25.04.2015
- Interactive Sessions with Young Entrepreneurs, Mr. Gaurav Dalal, Director, IT Global Solutions and Ms. Anuja Chaudhary, Director, Corporate Interiors, 17.03.2015
- Guest Lecture on "Pointers & Data Structure in C" Ms.Divraj Singh, Senior Associate, Sapient Nitro, 3.03.2015
- Guest Lecture on "Social Media & Analytics" Ms. Kalpna Singh, Founder & Managing Director, Mr. Anuj Kumar, Marketing & Administration Head, Discovering Magnates, 13.02.2015
- Guest Lecture on "Trends & Scope in Software Development", Mr. Manjeet Tomar, Software Consultant, Brain Mentors Pvt. Ltd., 10.02.2015
- Guest Lecture on 'Emerging Avenues in IT', Mr. Rajit Sikka, Academic Relationship Manager – North, Tata Consultancy Services
- Alumni Interaction Session on "Career Guidance and Future Prospects" for MBA and MCA students by Mr. Sunil Antil, Tax Assistant, Income Tax Dept. (CBDT), Ministry of Finance, Govt. of India, Mr. Varun Kumar, Senior Manager, Corporate Banking, Kotak Mahindra Bank, Ms. Pravleen Kaur, Ms. Akanksha Gupta, Manager, Financial Planning & Analysis, OLX Global and Mr. Balkishan on 02.05.15
- Mock Interview Session by alumni members on 8.08.2015
- Session on "Opportunities in the Functional Areas of Marketing, Finance and Human Resource" Mr. Ankush Bakshi, Director and Founder, STUPID Strategies, 12.08.2015
- Interactive Alumni Session on "New Career Opportunities", Mr. Anand Subramaniam, Department Manager, HCL Tech, IOMC, 22.08.2015
- An Alumni Interaction Session, Mr. Lakshay Pahwa, Business Development Manager, Jaro Education, 04.09.2015
- 'An Alumni interaction Session' By Ms. Savika Tayal, Ms. Jagriti Chhabra (Analyst, Blackrock) and Ms. Ashita Singh (Research Associate, S& P Capital IQ), 19.09.2015



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- Guest Lecture on 'Role of IT in Aviation Sector' Mr. Davesh Shukla  
Chief Information Officer & Vice President IT, GMR Delhi International Airport Ltd.,  
28.09.2015
- Guest Lecture On 'Air Pollution and Climate Change' Prof. N.C. Gupta, School of  
Environmental Sciences, Guru Gobind Singh Indraprastha University, New Delhi, 01.10.2015
- Guest Lecture on "Selling in Socially Connected World" Mr. Puneet Kataria, Vice President  
Sales, Kayako, 03.10.2015.
- 'Planet Earth 2020'
- Guest Lecture on 'Environmental Issues and Concerns' Dr. B.C. Sabata Senior Scientific Officer,  
Dept of Environment Delhi And Mr. Saurabh Patel Manager-Sales, Edu Excellence, 09.10.2015

**Personality Development Sessions**

The institute aims to improve the students' personality through sessions and workshops focusing on Interviewing skills, Group discussions, Public speaking by MRS Training Services with which the Institute has signed the MOU.

- Session on 'Resume Building' by Mr. Abhishek Malik, Trainer, Appin Technology on  
13.11.2014
- Session on 'Group Discussion Skills' by Mr. Abhishek Malik, Trainer, Appin Technology on  
14.11.2014
- Guest Lecture on 'Effective Communication' by Ms. Naveena Sawhney, Corporate Trainer on  
17.11.2014
- Session on 'Career Counselling Session' by Mr. B.K. Paul, Free Lance Trainer, HR Consultant  
on 21.01.2015
- Session on 'Enhancing Group Discussion Skills' by Ms. Naveena Sawhney, Corporate Trainer on  
24.01.2015
- Session on 'Mock Interviews' by Ms. Naveena Sawhney, Corporate Trainer on 27.01.2015
- Session on 'Cracking Job Interviews' by Mr. Manish, Chief Training Consultant, MRS Training  
Pvt. Ltd. on 06.02.2015
- Session on 'Cracking Job Interviews' by Mr. Manish, Chief Training Consultant, MRS Training  
Pvt. Ltd. on 06.02.2015
- Session on "Interviewing Skills" for MBA by Mr. Manish Sharma, Director & Chief Training  
Analyst, MRS Training Services on 2.06.2015
- Guest Lecture on "Introduction to Personality Development" for MBA by Mr. Manish Sharma,  
Trainer, MRS Training Services by 11.08.2015
- Session on "Understanding the Corporate Behaviour" for MBA by Mr. Manish Sharma, Director  
& Chief Training Analyst, MRS Training Services on 18.08.2015
- Session on "Personal Element in Public Speaking" for MBA by Mr. Manish Sharma, Director &  
Chief Training Analyst, MRS Training Services on 7.09.2015
- Session on "MOCK INTERVIEWS" for MBA by Mr. Manish Sharma, Director & Chief  
Training Analyst, MRS Training Services on 1.10.2015



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- Session on “Effective Team Building” for MBA by Mr. Manish Sharma, Director & Chief Training Analyst, MRS Training Services on 5.10.2015
- Session on “Career Opportunities in Banking and Insurance Sector” by Mr JPS Rajput as on 22.08.2015.
- AMCAT Session for MBA by Mr Jayesh Goswami on 03.09.2015.

**Industrial Visits**

- IETF-2015, Pragati Maidan, Delhi on 27.02.2015
- Yakult India, Sonepat on 30.03.2015
- Relaxo Footwear Ltd. on 25.04.2015
- The Baghpat Cooperative Sugar Mills Ltd., Baghpat, U.P. 15.09.2015
- National Stock Exchange 16.10.15
- Industrial Visit to ‘Mother Dairy’, 19.10.2015

**6.3.9 Admission of Students**

The admission procedure is planned and implemented by the university through the Common Entrance Test (CET) followed by an online counselling conducted by the university.

**6.4 Welfare schemes**

Teaching and Non Teaching	<p>The following Welfare measures have been made available for benefit of the teaching and non teaching staff by the institution.</p> <ul style="list-style-type: none"><li>• Sweets/Gift Packets are distributed to faculty and staff members on the occasion of Diwali.</li><li>• Faculty and staff members are offered gifts on their marriage and marriage of their kids.</li><li>• Medical Facilities in emergent situation and dropping of faculty to their residences at odd hours.</li><li>• In case of sudden demise of the class IV employees, monetary assistance is provided to dependent.</li></ul> <p>ESI cards for Class IV employees to cover their medical needs.</p>
Students	<p>The following Welfare measures have been made available for benefit of the students by the institution.</p> <ul style="list-style-type: none"><li>• Subsidized, neat and clean canteen</li><li>• Subsidized photocopy and printing facility</li><li>• Filtered water</li><li>• Clean washrooms</li><li>• Provision of lifts</li><li>• Scholarships for economically weak and meritorious students</li><li>• Book Bank Scheme</li><li>• Mentorship to students</li></ul>



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6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done Yes No

Y

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GGSIU	Yes	Director
Administrative	Yes		Yes	Director

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No  N

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University sends the Academic Calender as per the University Ordinance and the same is followed by the institution. The University has proposed certain changes in the examination pattern this session.

The internal evaluation will be of 25 marks instead of 40 marks.

The following criteria will be followed to evaluate the students at the Institute.

- Written Test for every subject (15 marks)
- Class Attendance (5 marks)
- Class Participation (5 marks) which is evaluated through:
  - Class Tests
  - Class Activities
  - Subject Assignments



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**6.10 What efforts are made by the University to promote autonomy in the affiliated /constituent Colleges?**

- The institute has autonomy to adopt their self designed teaching pedagogy to make the teaching learning process effective. Other than the curriculum prescribed by the university, the institute has an autonomy to conduct non university exams for MBA and MCA each. The exams are:
  - General Proficiency (MCA) in I-V Semesters
  - Project (MCA) in VI Semester
  - Managerial Skill Development (MBA) in II Semester
- The institute designs the syllabi for both the above mentioned courses, adopt their own teaching pedagogy and evaluate on their self-designed parameters.
- The courses are conducted to enhance the overall personality of the student.

**6.11 Activities and support from the Alumni Association**

- Active interaction with alumni in terms of placements, alumni meet, scholarship and sponsorships.
- Alumni invited to function as Judges in Annual Cultural Programme Ecstasy.
- The Alumni Feedback was thoroughly analyzed and changes were introduced in the institute in the form of Additional courses, increased number of summer internship etc.
- Apart from objective feedback forms descriptive feedback was analyzed and suitable recommendations were worked upon.
- Best Alumni are honoured and awarded in the Alumni Meet.
- Alumni Directory is published annually.

**6.12 Activities and support from the Parent – Teacher Association**

- The Institute maintains a constant and continuous interaction with the parents through telephones, e-mails and in person too.
- The parents are given regular updates about their ward's attendance, performance in placements and any other related information.
- The parents are extended invitation to be a part of all the cultural events and academic events organized in the institute.

**6.13 Development programmes for support staff**

Along, with the training and development of faculty, DIAS also takes initiatives for developing the support staff by encouraging them to participate in the training programmes inside and outside the institute.

- Lab Assistant (s) attended a One day Digital Boot Marketing camp.
- Librarian attended a 21 days Refresher Course on Library Science by UGC at Jamia Milia Islamia



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- Office staff attended a Workshop on Excel conducted at DIAS

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

A number of activities have been undertaken at DIAS to make the campus eco friendly

- **Inter College Student Competition- Best Out of waste “SALVAGE -2015”:** 11<sup>th</sup> February, 2015

It was an inter college competition in which 25 teams from different colleges of Delhi University and management institutes of Delhi/NCR region participated. Participants have made creative things out of waste material. The duration for the event was 2 hours.

- **Holi Banners: 3<sup>rd</sup> March, 2015**

The faculty and students organized several campaigns to spread the message of a “Clean and Green Holi” - without the use of chemicals, oil paints, mud etc.

- **Visit to Bio Diversity Park: 25<sup>th</sup> March, 2015**

Two faculty members – Dr. Anju Batra & Mr. Neeraj Juneja along with 60 students visited the park on 25<sup>th</sup> March, 2015 Wednesday.

- **Zero Garbage Zone: 20<sup>th</sup> April, 2015**

Our institute aims at creating a ZERO garbage zone. Dustbins of various colours for segregating garbage at source are placed at various points. Green coloured dustbins are for paper and Red coloured dustbin are for Non-Biodegradable waste and the non-biodegradable waste is picked up by the rag pickers.

- **Green Day: 6<sup>th</sup> May, 2015**

For encouraging environmental conservation we celebrate “Green Day” in the institute in which all the staff and students were dressed in green clothes and a presentation along with a video on Clean and Green Environment was shown to the students to inculcate in them some responsibilities to save their planet.

#### **Tree Plantation Drive: 17<sup>th</sup> August, 2015**

Tree Plantation was undertaken in and around the Institute to promote better environment. The Institute has also undertaken plantation of herbal plants in the campus.

- **Cleanliness Drive: 21<sup>st</sup> August, 2015**

The drive was conducted by NSS Student Volunteers at under construction ISKON Temple site.

- **International White Cane Day Contribution 2015: 29<sup>th</sup> August, 2015**

Monetary assistance was provided by the students and faculty for Indian Association for the Blind money.





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- **International Ozone Day at Delhi Secretariat: 16<sup>th</sup> September, 2015**  
Students attended a seminar and participated in the activities conducted for increasing the awareness of effects ozone depletion.
- **National Sanitation Drive initiated by Ministry of Urban Development, HRD and AICTE: 13<sup>th</sup> November, 2015**





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## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Quality Education is provided through initiatives undertaken by various committees at the institute resulting in increased efficiency of the functioning of the institute
- Innovations and best practices adopted at the Institute have the following positive impact on the performance of the students:
  - Activities undertaken by the social responsibility cell have made the students more vigilant and socially responsible.
  - Entrepreneurial development cell activities have provided the students guidance and motivation to be an entrepreneur.
  - Value added courses and language training sessions have increased their employability.
  - Involvement of students in consultancy and live projects have enhanced their practical exposure and employability.
  - Activities under various committees viz: Academic committee, Corporate academia interface committee, Seminar / Conferences committee, Research / Consultancy Committee, Faculty development programme Committee, Eco-club, Student Technology Forum, Student Industry interface Forum etc. have provided a platform to students to enhance their academic, placement and overall personality.

Activities conducted by the committees are mentioned below:

#### • **Social Responsibility Cell (KARTAVYA)**

- 26<sup>th</sup> February, 2015: **Visit to 'Asharan' orphanage**
  - Visit was organized for the celebration of Holi festival. Students distributed diapers, sweets, story books, toys, stationary items, eatables etc to the children and spent quality time with them.
- 8<sup>th</sup> Apr, 2015: Clothes Donation Drive
  - All the DIAS fraternity including the Faculty, staff and students came forward and donated their old, new and used clothes. About 250 clothing items were collected for all age groups. The collected clothes were donated to the following non-profit making organizations:
    - Arya Samaj Mandir, Rohini- to teach under privileged children in the age group of 4-15 years and support their basic needs
    - 'Goonj' NGO- for a 'Cloth for Work' initiative in which people are engaged in community development activities and in return they are given household items like clothes and utensils etc.
    - 'Ashran' orphanage- to take care of the children in the age group of infants to ten years old



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- 'International White Cane Day Contribution 2015' organized by for the 'Indian Association for the Blind' .: 29.08.2015
- National Sanitation Drive initiated by Ministry of Urban Development, HRD and AICTE: 13.11.2015

• **Language Training Sessions**

- The software Visio Net was upgraded under the Annual Maintenance Contract
- The systems used in the language lab were updated with I3, fourth generation computers with 4GB RAM and 19 inch LED Monitors
- In Even semester 2015, MBA II students attended the sessions as a part of MSD (Managerial Skills Development) carrying a weightage of 10 marks.
- Pre and post Language Lab Evaluation tests were also conducted.

• **Value Added Courses:**

- Soft Skills Development (MBA) by Ms Shilki Bhatia, Faculty DIAS
- Advanced Databases' By Dr. Barkha Bahl, Professor DIAS, Mr. Ashish Gaba, Senior Consultant (ORACLE) Mr. Anjeet Roy DUCAT and Mr. Vinay, Senior Consultant, CETPA Infotech Pvt. Ltd.
- 'Train the Trainer ', Resource Person: Ms. Ruchika and Dr. Omesh Chadha, Faculty, DIAS and Ms. Anuradha Subramaniam, Senior Executive Gi Human Resource Management Pvt. Ltd.
- "Digital Marketing Boot Camp" in collaboration with Buzzooka Infomedia Pvt. Ltd Mr. Somesh Jagga, CEO, Buzzooka Infomedia Pvt. Ltd.
- Android Certificate Program in collaboration with Finland Labs
- "Financial Markets using E-Views" by Ms. Haritika Chhatwal, and Ms. Neetu Chaddha, Faculty, DIAS

• **Entrepreneurship Development Programme and Workshops**

- Fifteen Days' Entrepreneurship Development Programme ( One day classroom Training & 14 days E-Learning Module) by NIESBUD
- Two Day Workshop on "Export- Import Procedures & Documentation"
- One-Day "Workshop on Excel"



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• **Consultancy and Live Projects**

**Company: S.T.U.P.I.D. Strategies**

NAME	TITLE	FACULTY
Harshmeet Kaur	"Analysis and impact of Social Media Marketing in coaching industry."	Dr. N. Malati
Sparsh Soni	"Analysing Marketing Mix in terms of coaching industry."	Dr. N. Malati
Himanshu Suri	"Analysing Standard Operating Procedures in operations for coaching industry."	Ms. Neetu Chadha
Ritika Sharma	"Analysing Standard Operating Procedures in infrastructure for coaching industry."	Ms. Ruchika
Shilpa Maheshwari	"Analysing Standard Operating Procedures in faculty programs for coaching industry."	Dr. Anju Batra
Jyotsna Ahuja	"Environment analysis and competitive study of coaching industry."	Ms. Shilki Bhatia
Rishabh Sharma	"Comparative study of various players in the coaching industry."	Ms. Roma Jaitly
Deepanshul Rana –MBA IV Neha Singhal – MBA IV Nikhil – MBA IV Gaurav Ahuja – MCA V Sachin Bisht- MCA V Gagandeep Singh- MCA V	Website Design and Digital Marketing Strategies	Dr. Barkha Bahl

**Company: IT Global Company Ltd.**

NAME	TITLE	FACULTY
Gaurav Ahuja	"No Parking Android Application "for IT Global Company LTD	Neeraj Juneja
Akshay Kalra		



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**7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- As per the plan following activities were conducted / Organised at the Institute:
  - Guest Lectures
  - National / International Seminars / Conferences
  - Value Added Courses
  - Consultancy and Live Projects
  - Placement Activities
  - Alumni Interactions
  - Entrepreneurial Development Programmes
  - Industrial Visits
  - Extension Activities
  - Eco-Club Activities, etc.
  
- As a result of the successful execution of above mentioned activities, students have shown improvement in Academic and Placement Performance.

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

***BEST PRACTICES- I***

1. **Title of the Practice:** **ACADEMIC INTEGRATION**
  
2. **Goal:** Knowledge provides the impetus for growth. Solid foundations are laid on the conceptual clarity that the students possess. DIAS promotes academic integration and observes academic practices, aimed at developing reading & writing skills alongwith research aptitude. DIAS grooms its students into mature individuals, capable of planning for the future, and taking the right decisions in life. Further the student industry interface forum prepares the students for placements by conducting Group Discussions, Technical Tests, Mock Interviews and other Personality Development Programs. The Mission & Vision of the Institute are the guiding forces and the institute believes that learning to excel & excelling to serve should be motto both for the faculty and students alike.
  
3. **Context:** Academic Integration involves focus on a combination of academics, co-curricular and extra curricular activities. The academic activities focuses on bringing conceptual clarity, develop strong knowledge and theoretical base. The co-curricular and extra curricular activities aid in the holistic development of the students. The integrated efforts focus on achieving academic distinction, excellent placements and professional growth.

The challenging issues that have been addressed in designing and implementing the practice are with respect to addressing the academic and placement needs of both high



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achieving and mediocre students. The more important challenge is to provide placement assistance to the students irrespective of the market conditions.

4. **The Practice:** The academic inputs are supplemented through :
- i. **Lecture Plans** which comprise of topic wise contents, their references from text books, reference books, articles from different journals and URLs for online articles. The key objective of every topic is clearly specified along with the time duration for completion of topic.
  - ii. **Question Banks** are divided into three major sections- Test Your Skills, Short Answer Questions and Long Answer Questions. A Fourth Section comprising of practical questions is included in practical subjects.
  - iii. **Solution Sets** consisting of suggested model answers of all the previous year's university question papers have been made available in the library for assisting students to enhance their academic performance.
  - iv. **Model Test Papers** are prepared by the subject teachers consisting of probable questions along with their answers for assisting the students in their end term examination performance.
  - v. **Examination Reports** are prepared by subject teachers after every internal examination and the common errors committed by students are discussed and solutions to overcome those are suggested.
  - vi. **Research Pursuits** of the students are encouraged through providing them exposure to research tools. Application of the research tools is encouraged through their Summer Training and Research Projects. MCA students are encouraged to opt for research project as a subject. In addition, they are motivated to write research papers.
  - vii. **Academia- Industry Interface** provides the students with an opportunity to interact with eminent corporate personnel to widen their knowledge horizons.
  - viii. **Workshops and Industrial Visits** provide the students, practical exposure to the theoretical classroom knowledge.
  - ix. **Language Lab and Training Sessions** help in improving the written and oral communication skills of students.
  - x. **Extra-curricular & Co-curricular Activities** are organized to help students inculcate various skills like event management, stage handling, arranging sponsorships, interacting with guests and team dynamics.
  - xi. **Train the Trainer** serves as a platform for faculty to receive training in specific areas to improve the quality of education through participation in FDPs, Conferences and Seminars. Faculty is also encouraged to pursue research work.
  - xii. **Value Added Courses** are organized to provide an insight into the latest area in the fields of management and Information Technology. They help to increase the employability of the students.

The Lecture Plans assist the students in comprehending the topics and subtopics to be discussed in the class beforehand making the lecture more interactive. Question Banks provide a detailed list of questions for the better understanding and thorough practice of



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topics. The Solution sets are prepared to provide model answers for the previous year question papers. This gives the students an insight in attempting their End Term Examinations. Model Test Papers assist students in identifying and preparing for the probable questions in their final examination. Further, the other mentioned activities have helped the students enhance their overall performance and groom them as better future managers.

### **Evidence of Success**

The best practices followed at DIAS have resulted in growth of students and faculty alike. The students have received first positions in the University and have been conferred with ten gold medals in MCA and ten gold medals in MBA. The placements of the students have been excellent in both the programs.

The students have actively participated in Conferences/ Seminars and have presented their papers. Some of the students have also published their articles in the association with the faculty in journals of repute. The students have also brought laurels by winning various prizes in the co-curricular and extra-curricular activities conducted by other institutions.

Further, faculty members are actively involved in research. Four faculty members have been awarded their Ph.D. degree and two faculty members have submitted their Ph. D. degree during their tenure at DIAS. Ten faculty members are pursuing their Ph. D.

### **Problem Encountered and Resources required:**

The institute is a self-financing institute and the source of finance is the student fee which is fixed by the university. Extending benefits to the students has to be met within these finances. The admission process is centralized and the institute has no autonomy. Further benefits of the National knowledge network cannot be availed under the current, system which again is a disadvantage for the faculty and students etc.

### ***BEST PRACTICES- II***

- 1. Title of the Practice: Mentoring Programme**
- 2. Goal:** To build a cordial mentor-mentee relationship, to provide support and guidance towards self-development of students in an atmosphere of trust and confidentiality.

#### **Aims and Objectives-**

- To provide individual attention
- To help realize their own potential
- To appreciate different perspectives
- To create awareness and need for diversified knowledge.



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**3. Context:** Students are facing critical times. They find it difficult to take decisions and make adjustments to different situations they come across. Besides academic difficulties, they find that life is not worth living. In these circumstances, the Mentoring Programme contribute to bring about behavioural changes in the Students and face life situations in order to make life worth living.

**4. The Practice:** The Programme Coordinator allots a fixed number of students to each teacher. Thus groups of Mentor-Mentee are formed. Interaction dates and time are fixed.

### **5. Evidence of Success**

- Growth of students: Personal/academic/career.
- Building capacity for making responsible choices and decisions in life.
- Better prepared to take on challenges in life.
- Behavioural changes as seen in their life.

#### **Accrued Benefits**

##### **Mentee:**

- Gaining a sense of responsibility, increased awareness and information through talks.
- Opportunity to speak to one's mentor and seek help, create a sense of belonging, talent display, support network, guidance, advice and counselling.
- Make the Mentee realize that life is worth living.

##### **Mentor:**

- An avenue to direct, support and offer help to students thereby fulfilling their role as teachers and guides.
- Role as advisor on personal and academic issues.

##### **College**

- Inculcates a spirit of discipline and responsibility.
- Enhances cooperation for smooth functioning of the Institution.

### **6. Problems Encountered and Resources Required and Obstacles Faced**

- Time Constraint
- Insufficient Training





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### Resourced Required

Mentoring is an important task which requires:

- Investment of quality time and effort with students
- Continuous involvement.
- Trained & dedicated Mentors
- Experts/Resource Persons.

### 7.4 Contribution to environmental awareness / protection

Following initiatives were taken by the institute for environment protection and awareness:

- Inter College Student Competition- Best Out of waste "SALVAGE -2015": 11<sup>th</sup> February, 2015.
- Promoting "Clean and Green Holi" through Holi Banners: 3<sup>rd</sup> March, 2015.
- Visit to Bio Diversity Park: 25<sup>th</sup> March, 2015.
- Creating Zero Garbage Zone: 20<sup>th</sup> April, 2015.
- Dustbins of various colours for segregating garbage at source are placed at various points in the institute.
- Celebrated "Green Day" in the institute in which all the staff and students were dressed in green clothes and a presentation along with a video on Clean and Green Environment was shown to the students to inculcate in them some responsibilities to save their planet.

**7.5 Whether environmental audit was conducted?** No





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**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

## **SWOC ANALYSIS OF THE INSTITUTION**

The Institute offers MBA and MCA Programmes and functions through two Departments: Department of Management and Department of Computer Applications. The Institution has been rated as one of the premier affiliates of the University. It has been rated high by the Academic Audit of GGSIP University. The Institute is placed on the A+ Category by the State Fee Regulatory Committee.

The curriculum is devised by the university and is aligned with the requirements of the industry. The academic inputs provided by the departments are noteworthy. Students are provided a continuous guidance on the academic front. Inputs provided are in the form of Lecture Plans, Question Banks, Solution Sets, Model Test papers etc. This enables the students to prepare better for their End Term Examination. The results achieved by the departments are worth mentioning. The Institution has bagged twenty university gold medals to its credit, ten each in both the Departments. The pass percentage along with students securing first division is almost hundred percent.

The Institute provides a right blend of theory with practice to ensure holistic personality development and the Institute adopts latest pedagogy to provide quality education.

In the MBA Programme the students are encouraged to apply theoretical learning to practical situations in the form of case studies, research, and live projects. The summer training projects and the major specialization final year projects for the MBA students help them to comprehend with the market conditions and assist them assess the situations and offer probable solutions. The live projects help them have a better understanding of the corporate issues.

In the MCA Programme the greater emphasis is placed on practical learning through projects which the students are undertaking from the very beginning. Throughout the semesters, workshops are arranged wherein experts from companies like TCS, IBM, Headstrong, NIIT etc. provide the students with the Industrial exposure. They are also getting Industrial training in the 6<sup>th</sup> Semester through their involvement in the development of various Industrial projects. In view of the technological growth the students are encourage to opt for a Research based project in which they identify new research areas and develop projects based on latest technologies.

In both the Departments, the students are also encouraged to present papers at various conferences and seminars to give them an exposure to current areas of research. Regular Industrial visits are organized to help the students to align theory with the practical insight.

The infrastructure is noteworthy to mention. The class rooms and Seminar Hall are air-conditioned and equipped with state-of-the-art infrastructure including LCD Projectors and Audio Visual Systems. The Campus is Wi-Fi enabled alongwith 6mbps Internet are RF Link.



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The Labs are equipped with latest licensed softwares. The students have ample opportunities to improve their presentation skills. The Language Lab training and English classes by corporate trainers ensures students proficiency in verbal and written communication.

The Institute also organizes seminars and conferences on contemporary issues at national and international levels wherein corporate stalwarts and distinguished academicians pan India participate and exchange ideas along with their research experiences which provide the necessary insights to the budding researchers, faculty and students. The Institute also conducts workshops and guest lectures where in eminent people from the industry are invited to interact with the students with the aim to prepare them better for the industry.

Nine faculty members are Doctorate holders and majority of the other faculty members are pursuing their PhDs. The Institute also organizes annual Faculty Development Programmes to provide a fillip to research and higher education. This has helped them increase their published work in journals of repute. Further it has aided in their presentations at various conferences and seminars conducted by other institutions.

The Institute has an active Students Industry Interface Forum managed by students under the able guidance of the faculty. The forum prepares and provides assistance for placement too. The placement has been very encouraging with an average of 90% of the students being placed in companies of repute in the previous years. The MBA students have been placed in organizations such as ICICI Securities, Axis Bank, EValueServe, Capital IQ, Grail Research, Airtel, British Telecom etc. The MCA students have been placed in organizations such as TCS, NIIT, GrapeCity, Appzstudios, SafeNet, Indus Valley Partners etc. The "Entrepreneurship Development Cell" conducts programmes on a regular basis to provide a window to employment avenues. Lectures are conducted by MSME and NIESBUD personnel to provide the details of the benefits available from setting up their own ventures. Certification has also been offered to students who have cleared the examination conducted by NIESBUD.

Students Technology Forum provides a platform for the next generation managers to collaborate and cooperate to grow. Various co-curricular and extra-curricular activities are undertaken under the aegis of the forum. The students have been proud recipients of lot of accolades and prizes at various intra and inter business competitions and at various cultural festivals organized by institutions in the Delhi & NCR region. The Alumni Association of the Institute, with a more than 1800 strong base interacts with the current batches to prepare them better for the Corporate world and helps in the placement assistance through referrals too. The continuous visits of companies year on year are an evidence of the cadre of professionals we prepare.

The Institute aims to focus on nurturing the current generation and transforming them into qualified, competent professionals in addition to them being good human beings. The department also takes up community service through its DIAS Social Responsibility Cell-Kartavya. The students are empathized with the needs of the lesser privileged. They are associated with two NGOs and provide assistance to the inmates.



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**Constraints of Institute:**

The Institute has following constraints:

- **Year to year approval by AICTE to Technical Education Institutions:**

We receive “Year to Year” approval from AICTE. inspite of the Institution being established, appropriately accredited have its own campus and running AICTE approved courses for the last seventeen years. The requirement of “annual approval” results in lot of clerical work, additional financial costs absence of long-term planning and growth of undesirable practices which are detrimental to the interest of all stakeholders.

- **Multiplicity of Authorities:**

- As an affiliated institution, we are required to undergo multiple inspections from bodies like the State Government, Affiliating University & AICTE to seek affiliation/approval. Non approval by any of the bodies affects the continuity of the programme which discourages and demotivate the self-financing institutions in expanding, strengthening and providing quality education to the student community at large.

- **Fee Structure**

At present the fee for each technical programme run by a private institution is fixed by State Fee Regulatory Committee. The Fee Structure is not in commensurate with the norms fixed by the regulatory body regarding land and other infrastructure facilities, faculty in terms of numbers, ratio and pay, library books and journals, labs and computers etc. There exists a large variation in the fees structure of the technical institutions offering PGDBM and MBA programmes in university/affiliated institutions. The fee charged by the premier government institutions for a two year PGDBM programme is in the range of Rs. 10 lakh – Rs. 20 lakh, the fee in case of self-financing PGDBM institutions is in the range of Rs. 8.4 lakh – Rs. 16.75 lakh. The total fee charged in the university affiliated institutions governed by the state fee regulatory body in a state like Delhi ranges from Rs. 1.22 lakh to Rs. 2.10 lakh. The lower Fee leads to severe financial crunch. This also hampers in investment by the Institution for further improvement and Long Term Planning of the Institute.

- **Institution not a member of National Knowledge Network:**

As the institution is self-financing private institution, the institution cannot become member of National Knowledge Network as per their rules. As such the benefits of National Knowledge Network cannot be availed by the institution.



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- **No Academic flexibility:**

The institution is an affiliate of Guru Gobind Singh Indraprastha University and cannot undertake any change in the syllabi by itself. The last revision in syllabus was made by the university in the year 2010 for the MCA and MBA programmes.



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**8. Plans of institution for next year**

**1. Enhancing the students Academic and Placement performance through:**

Increasing 10% of the Academic activities like

- Corporate Guest Lectures
- Value Added Courses / Workshops
- Online Courses
- Involvement of students in various Live, Consultancy & Research Projects
- Personality Development Sessions
- Language Training Sessions etc.

**2. Grooming the overall personality and Team spirits of the students through:**

- Increasing the students for participation in various Extra Curricular, Co-Curricular Activities, Inter / Intra College Competitions etc. by 20%.
- Extension Activities to be increased by 10%.

**3. Improving the Teaching / Research Orientation of the Faculty:**

- Motivate the Faculty members to pursue / Complete their Doctorates
- Organizing One week faculty development programmes.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DIAS	-	Delhi Institute of Advance Studies
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPSC	-	Union Public Service Commission
IETF	-	Internet Engineering Task Force

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**Annexure I**

**TEACHING / EXAMINATION SCHEDULE - II & IV SEMESTER**  
**ACADEMIC YEAR 2014 - 2015**

Imparting of Instructions	_____	16.01.2014 to 02.05.2014
Submission of Lecture Plan	_____	15.01.2014
Submission of Date sheet for Theory, Practical (1 <sup>st</sup> Internal) Test and Retest.	_____	13.02.2014
Submission of Attendance and Progress Advice to Co-ordinators by faculty.	_____	13.02.2014
Submission of Duty Chart for Invigilation Duty both for (1st Internal Test & Retest.	_____	14.02.2014
Submission of Attendance & Progress Advice (12.01.2012 – 17.02.2012) to A.O. by Co-ordinators.	_____	15.02.2014
<b>1<sup>st</sup> INTERNAL TEST</b>	_____	<b>17.02.2014 to 22.02.2014</b>
Imparting of Instructions	_____	24.02.2014 to 06.04.2014
Submission of Award List, Answer Script and Attendance Sheets of 1 <sup>st</sup> Internal Examination		
(i) To the Coordinators by the faculty	_____	03.03.2014
(ii) To the A.O (Academics) by the Coordinators	_____	06.03.2014
Feedback of faculty (MBA II, MBA IV, MCA II, IV)	_____	13.03.2014
Attempt for Absentees (MBA IV sem. Only)	_____	26.03.2014 to 29.03.2014
Submission of Date Sheet for Theory / Practical (IInd Internal) Test & Retest.	_____	02.04.2014
Submission of Duty chart for Invigilation Duty both for (IInd Internal) Test & Retest.	_____	04.04.2014
Submission of Attendance & Progress Advice (12.01.2012 – 05.04.2012)		
(i) To Co-ordinators by faculty.	_____	04.04.2014
(ii) To A.O. (Academic) by Co-ordinators.	_____	05.04.2014



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<b>IInd INTERNAL TEST</b>	_____	<b>07.04.2014 to 12.04.2014</b>
Attempt for Absentees	_____	21.04.2014 to 26.04.2014
Imparting of Instructions	_____	14.04.2014 to 02.05.2014
Submission of Final Award List, Answer Scripts and Attendance Sheets of IInd Internal Examination		
(i) To the Co-ordinators by the faculty	_____	03.05.2014
(ii) To the A.O (Academics) by the Coordinators	_____	05.05.2014
Submission of Final Award List for Display on Notice Board	_____	06.05.2014
Preparatory Leave. 11.05.2014	_____	03.05.2014 to
<b>END TERM EXAMS</b>	_____	
12.05.2014 onwards		
Break	_____	
02.06.2014 to 07.07.2014		
Commencement of New Semester	_____	
01.08.2014		
Submission of Solution Sets <b>one month from</b>	_____	<b>Within</b>
	<b>the date of</b>	<b>respective</b>
	<b>examination.</b>	

**The schedule may change under emergent circumstances.**

**DIRECTOR**

- C.C.: (i) All Course Co-ordinators- Submission of documents to the office should be made latest by 2:00 pm on the specified dates.  
(ii) All Faculty Members.





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**TEACHING / EXAMINATION SCHEDULE – I, III & V SEMESTER**

**ACADEMIC YEAR 2015 - 2016**

Imparting of Instructions	_____	03.08.2015 to 19.09.2015
Submission of Lecture Plan	_____	01.08.2015
Submission of Date sheet for Theory, Practical (Internal) Test and Retes	_____	11.09.2015
Submission of Attendance and Progress Advice to Co-ordinators by faculty.	_____	12.09.2015
Submission of Duty Chart for Invigilation Duty both for (1st Internal Test & Retest).	_____	15.09.2015
Submission of Attendance & Progress Advice (01.08.2014 – 10.09.2014) to A.O. by Co-ordinators.	_____	17.09.2015
<b>INTERNAL TEST</b>	_____	<b>21.09.2015 to 26.09.2015</b>
Imparting of Instructions	_____	28.09.2015 to 14.11.2015
Submission of Award List, Answer Script and Attendance Sheets of 1 <sup>st</sup> Internal Examination		
(i) To the Coordinators by the faculty	_____	10.10.2015
(ii) To the A.O (Academics) by the Coordinators	_____	15.10.2015



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Second Internal	_____	26.10.2015 – 31.10.2015
Feedback of Faculty (MBA I & III, MCA I, III & V)	_____	02.11.2015
Attempt for Absentees	_____	02.11.2015 to 07.11.2015
Submission of Final Award List, Answer Scripts and Attendance Sheets of IInd Internal Examination		
(i) To the Co-ordinators by the faculty	_____	23.11.2015
(ii) To the A.O (Academics) by the Coordinators	_____	25.11.2015
Submission of Final Award List for Display on Notice Board	_____	26.11.2015
Preparatory Leave.	_____	23.11.2015 to 22.11.2015
<b>END TERM EXAMS</b>	_____	23.11.2015 onwards
Break	_____	26.12.2015 to 10.01.2016
Commencement of New Semester	_____	11.01.2016
Submission of Solution Sets <b>the date of respective examination.</b>	_____	<b>Within 1.5 months from</b>

**The schedule may change under emergent circumstances.**

**(MBA Co-ordinator)**

**(MCA Co-ordinator)**

**(Director)**

- C.C.: (i) All Course Co-ordinators- Submission of documents to the office should be made latest by 2:00 pm on the specified dates.  
(ii) All Faculty Members